



BUFFALO
GROVE
PARK
DISTRICT

Buffalo Grove Park District Board of Commissioners
WORKSHOP MINUTES
February 26, 2024
Alcott Center – Room 24
6 pm

Commissioners Present: Steve Cummins, Scott Jacobson, Kim Page, Larry Reiner, and Hetal Wallace.

Staff Present: Executive Director Erika Strojinc, Director of Business Services and Human Resources John Short, Director of Recreation and Facilities Joe Zimmermann, Director of Parks and Planning Tim Howe, Superintendent of Communications and Marketing Mike Terson, Superintendent of Recreation Chuck Burgess, Building Custodian Ramon Diaz, and Executive Assistant Beth Wanland.

Attorney David Bloomberg was present.

CALL TO ORDER

Roll Call

President Jacobson called the Workshop to order at 6 pm. The roll was called and Commissioners Cummins, Jacobson, Page, Reiner and Wallace answered present.

INTRODUCTION OF GUESTS

There were no guests in attendance.

APPROVAL OF WORKSHOP AGENDA

Commissioner Cummins moved to approve the February 26, 2024 Workshop Agenda, seconded by Commissioner Reiner and the motion passed with a voice vote.

MILESTONE EMPLOYEE ANNIVERSARY

Resolution 24-2-1 Recognizing Ramon Diaz on 10 Years of Service

President Jacobson read the following resolution:

RESOLUTION 24-2-1
COMMENDING RAMON DIAZ ON
10 YEARS OF SERVICE TO THE BUFFALO GROVE PARK DISTRICT

WHEREAS, Ramon Diaz was first employed by the Buffalo Grove Park District as a full-time Alcott Custodian in 2014; and

WHEREAS, Ramon has dedicated himself to customer service and professionalism working as building custodian; and

WHEREAS, Ramon has been a loyal, dedicated staff member who has always been willing to give extra effort to serve both guests and staff; and

WHEREAS, Ramon works diligently to assign tasks to the community service personnel to help ensure they complete their hours assigned while utilizing their skills to help with Alcott cleaning and room preparation; and

WHEREAS, Ramon rose to the challenges of the COVID-19 pandemic by dedicating tremendous amounts of time and effort to keep our facilities clean and accessible for our guests; and

WHEREAS, Ramon adheres to a high standard of safety by using proper techniques and equipment to complete duties; and

WHEREAS, the success of the Park District is dependent upon employees like Ramon who have taken pride in the Buffalo Grove Park District and its accomplishments.

NOW, THEREFORE, LET IT BE RESOLVED by the President and Board of Park Commissioners of the Buffalo Grove Park District, Cook and Lake Counties, Illinois:

1. That Ramon Diaz be commended on behalf of the citizens of Buffalo Grove for his distinguished 10-year career at the Buffalo Grove Park District.
2. That this resolution be presented to Ramon with our sincere thanks, grateful appreciation, and best wishes on his future.

DATED AT BUFFALO GROVE, ILLINOIS THIS 26th DAY OF FEBRUARY, 2024.

President Jacobson congratulated Ramon on his 10 years of service and Vice President Cummins thanked him for working late on board meeting nights.

FINANCE

February 2024 Warrant

Vice President Cummins asked if the chipper and lift kit were part of the capital budget and Executive Director Strojinc confirmed they were part of the plan.

January 2024 Financial Statement

Director Short said we are still trending nicely ahead of the budget which is great to report.

January 2024 Year to Date Statement

There were no questions or comments on the January 2024 Year to Date Statement.

February Refunds

There were no questions or comments on the February 2024 Refunds.

Board Travel and Conference Expense

There were no questions or comments on the Board Travel and Conference Expense.

Resolution 24-2-2 Developer Donations

Director Short explained that when a builder builds in Buffalo Grove, they make a financial or land contribution to the schools and Park District. This resolution is an annual resolution the Board approves after receiving the amount of Developer Donations available to the Park District from the Village. The funds received will be used for capital projects. Commissioner Reiner added that staff works with the Village to occasionally upgrade the dollar amount received based on the valuation of property.

Resolution 24-2-3 Buffalo Grove Bank & Trust Signers

Director Short said we are adding Commissioner Page to the signing documents. All commissioners are required to sign the documents.

PRESIDENT AND COMMISSIONERS' REPORTS

Commissioner Wallace said she and Commissioner Page attended the Friends of the Parks Foundation meeting two weeks ago. She said the FOP would like to come to the board to present their idea of adding lighting to the Community Arts Center. She also said the Environmental Action Team would like to attend a board meeting in the near future. Last, she said *Grease* is well underway and the kids are getting excited for their first performance on Friday.

Vice President Cummins said he had a very enjoyable evening at the staff party at Medieval Times last Saturday night. He said it was nice to speak with staff he ordinarily does not have the opportunity to converse with.

Commissioner Page said she attended her first Legislative Breakfast in Vernon Hills last week. She also noted that the number of birthday parties the District hosts has increased.

Commissioner Reiner said he also attended the Lake County Legislative Breakfast and received a list of upcoming events, including the Legislative Conference coming up in May in Springfield. Executive Director Strojinc asked the board to consider whether they want to attend or not.

OLD BUSINESS

There was no Old Business discussed.

NEW BUSINESS

There was no New Business discussed.

ADJOURNMENT

Vice President Cummins moved to adjourn the Workshop at 6:16 pm, seconded by Commissioner Wallace and the motion passed with a voice vote.

Respectfully submitted,


Secretary