



Buffalo Grove Park District Board of Commissioners  
WORKSHOP MINUTES  
Alcott – Room 24  
January 22, 2024  
6 pm

Commissioners Present: Steve Cummins, Scott Jacobson, Kim Page, Larry Reiner, Hetal Wallace.

Staff Present: Executive Director Erika Strojinc, Director of Business Services and Human Resources John Short, Director of Recreation and Facilities Joe Zimmermann, Director of Parks and Planning Tim Howe, Superintendent of Communications and Marketing Mike Terson, and Executive Assistant Beth Wanland.

Attorney David Bloomberg was present.

#### CALL TO ORDER

#### **Roll Call**

President Jacobson called the Workshop to order at 6 pm. The roll was called and Commissioners Cummins, Jacobson, Page, Reiner, and Wallace answered present.

#### INTRODUCTION OF GUESTS

Adhya Garlapati was in attendance with her parents, Rajesh Garlapati and Deepthi Chiruvuri, and her grandmother, Rama Chiruvuri.

Adhya introduced the 4C STEM Club, a dynamic non-profit student-led organization, to the board. As a founder of the club, she said the mission of D102 6<sup>th</sup> graders is to cultivate a vibrant community of passionate individuals united by a shared commitment to Science, Technology, Engineering and Mathematics by integrating Creativity, Communication, Critical Thinking, and Collaboration into STEM education. Their website is: [www.4cstemclub.org](http://www.4cstemclub.org).

Commissioner Reiner asked Adhya to notify the board when the club is certified as a 501(C)(3) organization as he would like to provide funding.

#### APPROVAL OF WORKSHOP AGENDA

Commissioner Reiner moved to approve the January 22, 2024 Workshop Agenda, seconded by Vice President Cummins and the motion passed with a voice vote.

#### FINANCE

#### **January 2024 Warrant**

Director Short said the warrant is larger than usual because there are two months of p-card transactions, we have started to pay some of our capital expenses, and the bond proceeds kick up the totals.

**December Financial Statement**

Director Short said we have only received half of the Cook County bond proceeds. He said we can expect the second installment in early March. President Jacobson asked if the Fitness Center loan could be forgiven. Director Short said it is possible but it creates an issue with the fund balances where we have loans. He said it is a discussion we could have in the future.

**December Year to Date Statement**

There were no comments on the December Year to Date Statement.

**January Refunds**

There were no comments or questions on January Refunds.

**Board Travel and Conference Expense**

There were no further questions on the Board Travel and Conference expense.

**PARK DEVELOPMENT**

**Bison Park Shared Driveway Access Easement Agreement**

Executive Director Strojinc said the Bison Park Shared Driveway Access Easement Agreement is a win-win for the Park District. The board suggested discussing the parking lot being resurfaced by the Shorewood Group in exchange for allowing them to park their trucks and equipment there during construction as we have done with other contractors in the past.

**PRESIDENT AND COMMISSIONERS' REPORTS**

President Jacobson said Trivia Night is Saturday, February 3, 2023.

Commissioner Wallace said she is looking forward to conference and the production of *Grease* is on schedule.

Commissioner Page said her kids started their winter programming and she attended her first Friends of the Parks Foundation meeting as park board liaison to the foundation.

Commissioner Reiner attended the swearing in of Tracy Katz Muhl as state representative for the 57<sup>th</sup> District in Northbrook last week. He said the event was at the Northbrook library, the room was packed, and there was a nice showing of legislators there. He said he was in Springfield for the legislative session and there will be some great issues coming up this year.

**OLD BUSINESS**

There was no Old Business discussed.

**NEW BUSINESS**

There was no New Business discussed.

**ADJOURNMENT**

Vice President Cummins moved to adjourn the Workshop at 6:23 pm, seconded by Commissioner Wallace and the motion passed with a voice vote.

Respectfully submitted,

Secretary



