



Buffalo Grove Park District Board of Commissioners
REGULAR BOARD MEETING MINUTES
September 26, 2023
Alcott Center – Room 24

Commissioners Present: Steve Cummins, Scott Jacobson, Larry Reiner, Hetal Wallace.

Staff Present: Executive Director Erika Strojinc, Director of Business Services and Human Resources John Short, Director of Recreation and Facilities Joe Zimmermann, Director of Parks and Planning Tim Howe, Superintendent of Communications and Marketing Mike Terson, and Executive Assistant Beth Wanland.

Attorney Steven Bloomberg was present.

CALL TO ORDER

Roll Call

President Jacobson called the Regular Board Meeting to order at 6:40 pm. The roll was called and Commissioners Cummins, Jacobson, Reiner and Wallace answered present.

PLEDGE OF ALLEGIANCE

Everyone stood and recited the Pledge of Allegiance.

APPROVAL OF THE REGULAR BOARD MEETING AGENDA

Vice President Cummins moved to approve the September 26, 2023 Regular Board Meeting Agenda, seconded by Commissioner Wallace and the motion passed with a voice vote.

INTRODUCTION OF GUESTS

There were no guests in attendance.

APPROVAL OF MINUTES

Approval of August 14, 2023 Workshop Minutes

Vice President Cummins moved to approve the August 14, 2023 Workshop Minutes, seconded by Commissioner Wallace and the motion passed with a voice vote.

Approval of August 28, 2023 Workshop Minutes

Vice President Cummins moved to approve the August 28, 2023 Workshop Minutes, seconded by Commissioner Wallace and the motion passed with a voice vote.

Approval of August 28, 2023 Regular Board Meeting Minutes

Vice President Cummins moved to approve the August 28, 2023 Regular Board Meeting Minutes, seconded by Commissioner Wallace and the motion passed with a voice vote.

Approval of August 28, 2023 Executive Session Minutes

Vice President Cummins moved to approve the August 28, 2023 Executive Session Minutes, seconded by Commissioner Wallace and the motion passed with a voice vote.

CORRESPONDENCE

Written and Verbal Correspondence

Executive Director Strojinc said that included in the Board Packet was Countryside article on BG Days Parade; and an article from the Daily Herald on State Representative Canty's Treasure Hunt in some of the Buffalo Grove Park District parks located in Cook County.

ATTORNEY'S REPORT

Attorney Bloomberg did not have a report.

COMMITTEE ACTION ITEMS

Finance

Approval of September 2023 Warrant

Commissioner Wallace moved to approve the September 2023 Warrant in the amount of \$1,170,185.71, seconded by Vice President Cummins and the motion passed with a roll call vote.

AYES: Cummins, Jacobson, Reiner and Wallace

NAYS: 0

ABSENT: 0

Approval of the August 2023 Financial Statement and August 2023 Year-to-Date Statement

Commissioner Wallace moved to approve the August 2023 Financial Statement and August 2023 Year-to-Date Statement, seconded by Vice President Cummins and the motion passed with a roll call vote.

AYES: Cummins, Jacobson, Reiner and Wallace

NAYS: 0

ABSENT: 0

Approval of the 2022-23 Fiscal Year-End Audit

Commissioner Wallace moved to approve the 2022-23 Fiscal Year-End Audit, seconded by Commissioner Reiner and the motion passed with a roll call vote.

AYES: Cummins, Jacobson, Reiner and Wallace

NAYS: 0

ABSENT: 0

Approval of Rylko Park Phase I Amphitheater and Shelter Bid

Commissioner Wallace moved to award the Rylko Park Phase I Amphitheater and Shelter bid to Boller Construction Co., Inc., 3045 Washington St., Waukegan, IL 60085 in the amount of \$4,310,187.97, seconded by Commissioner Reiner and the motion passed with a roll call vote.

AYES: Cummins, Jacobson, Reiner and Wallace

NAYS: 0

ABSENT: 0

Approval of Board Travel and Conference Expense

Commissioner Wallace moved to approve the Board Travel and Conference expense in the amount of \$1,223.46, seconded by Vice President Cummins and the motion passed with a roll call vote.

AYES: Cummins, Jacobson, Reiner and Wallace

NAYS: 0

ABSENT: 0

POLICY AND LEGISLATION**Full-Time Staff Personnel Policy Manual Revisions**

Commissioner Reiner moved to approve the Full-Time Staff Personnel Policy Manual revisions as presented, seconded by Vice President Cummins and the motion passed with a roll call vote.

AYES: Cummins, Jacobson, Reiner and Wallace

NAYS: 0

ABSENT: 0

PERSONNEL**Resolution 23-9-1 Commending Steven Houde on his Retirement after 37 Years of Service**

Vice President Cummins moved to approve Resolution 23-9-1 Commending Steven Houde on his Retirement after 37 Years of Service, seconded by Commissioner Wallace and the motion passed with a voice vote.

EXECUTIVE DIRECTOR'S REPORT AND DEPARTMENT OPERATIONAL REPORTS

Executive Director Strojinc said she and Director Short had their initial bond call and will practice for the official call on Monday. She said staff will begin exploring the 3-year capital plan and will re-prioritize it for next year, if needed. She said Athletico has signed another 5-year lease at the Fitness Center. She said she was notified that property on the corner of Half Day and Prairie Roads has been annexed into Buffalo Grove. She said there is a new full-time person in the parks department, Connor McWard, who will be joining the Athletics Crew. Last, she said the Village requested an easement for Bernard Dr. and the Alcott path work involving 500 square feet. We told them they are welcome to work without any request for reimbursement.

Director Zimmermann said the BG Singers have their first performance in four years this coming weekend. He said over 700 tickets have been sold to date. He said the Huck Finn Fishing Derby had 70 kids sign up and we have a new head coach for the Hurricanes swim team, Kristen Craig.

Director Howe said the relationship the Park District has with the Village Public Works department is awesome. He knows if he reaches out to them they will respond. Executive Director Strojinc agreed and said she is looking forward to Planning and Development Manager Hoffman stepping in and working with the Village Community Development team. Director Howe added that we just received word that the Route 83 bridge painting project is complete.

OLD BUSINESS

There was no Old Business discussed.

NEW BUSINESS

There was no New Business discussed.

BREAK

The Board took a break to sing and eat cake in celebration of Commissioner Reiner's birthday.

EXECUTIVE SESSION

Commissioner Reiner moved to enter Executive Session for the purpose of Filling a Board Vacancy at 7:11 pm, the motion was seconded by Vice President Cummins and passed with a roll call vote.

AYES: Cummins, Jacobson, Reiner and Wallace

NAYS: 0

ABSENT: 0

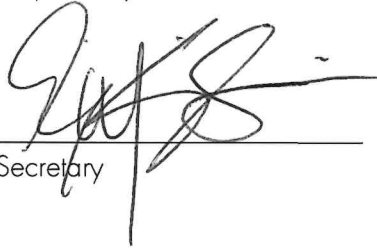
POSSIBLE ACTION TO BE TAKEN FROM EXECUTIVE SESSION

President Jacobson announced that the Regular Board Meeting was reconvened at 8 pm and that no final action was taken in Executive Session.

ADJOURNMENT

Commissioner Wallace moved to adjourn the Regular Board Meeting at 8 pm, seconded by Vice President Cummins and the motion passed with a voice vote.

Respectively submitted,


Secretary