



Buffalo Grove Park District Board of Commissioners
WORKSHOP MINUTES
April 24, 2023
Alcott Center – Room 24

Commissioners Present: Tracy Bragg, Steve Cummins, Scott Jacobson, Larry Reiner and Hetal Wallace

Staff Present: Executive Director Ryan Risinger, Deputy Director Erika Strojinc, Director of Business Services and Human Resources John Short, Director of Parks and Planning Tim Howe, Fitness Center General Manager Joe Zimmermann, Superintendent of Communications and Marketing Mike Terson and Executive Assistant Beth Wanland

Attorney David Bloomberg was present

CALL TO ORDER

Roll Call

President Jacobson called the Workshop to order at 6:02 pm. The roll was called and Commissioners Bragg, Cummins, Jacobson, Reiner and Wallace answered present.

INTRODUCTION OF GUESTS

State Representative Dan Didech from District 59 was in attendance.

APPROVAL OF THE WORKSHOP AGENDA

Commissioner Cummins moved to approve the Workshop Agenda, seconded by Vice President Bragg and the motion passed with a voice vote.

FINANCE

April Warrant 2023

There were no comments or questions on the April Warrant.

March Financial Statement

Director Short said that we have received about 98% of the Cook County money which puts us in good shape for the year.

March Year to Date Statement

There were no further comments or questions on the March Year to Date Statement.

April Refunds

Director Short said there is nothing to add to April refunds.

IMRF Rate Notice

Director Short said the IMRF Rate Notice had a slight increase from last year. He said 45% of our staff is in Tier 1 and 55% in Tier 2.

2023-24 Proposed Organizational Chart

Executive Director Risinger said the proposed 2023-24 Organizational Chart has been updated since the budget book was published.

POLICY AND LEGISLATION

State Representative Dan Didech presented Executive Director Risinger with a State of Illinois House of Representatives 103rd General Assembly Resolution congratulating him on his retirement. He read that Ryan's legacy of service will leave a lasting impact on the State of Illinois parks and recreation field and on the community of Buffalo Grove. It resolved that a suitable copy of the resolution be presented to Ryan Risinger as a symbol of their respect and esteem. It was adopted by the House of Representatives on April 19, 2023.

Fiscal Year 2023-24 Board Meeting Calendar

Commissioner Reiner said that the April Board meeting was moved to Wednesday due to a religious holiday and the commissioners saw no problem with changing that date.

PRESIDENT AND COMMISSIONERS' REPORTS

President Jacobson said he went to Trivia Night two weeks ago and it was a lot of fun. He complimented the Friends of the Parks Foundation on a well-planned event.

Commissioner Cummins said his wife attended the Aristocats last weekend. He said the Environmental Action Team was out in the parks this weekend and he complimented the work they do in helping beautify our parks.

Vice President Bragg had no report.

Commissioner Wallace said she attended the Aristocats last weekend and it was great to see a nice crowd. She said she is looking forward to the upcoming dance recitals at the CAC.

Commissioner Reiner said he attended Trivia Night and it ran like clockwork and it was a lot of fun. He said he has been working with Executive Director Risinger and Deputy Director Strojinc on soliciting funds from legislators in Springfield for the demolition and rebuild of Room 1 of the Alcott Center.

OLD BUSINESS

Board Policy Manual Updates

Executive Director Risinger said based on feedback from the last meeting, he went back and edited the two areas the Board had comments on. He said he spoke with IAPD lead counsel Jason Anselment and is suggesting the committee positions be changed to liaison positions. Attorney

Bloomberg said that he will get information to the Board as to what constitutes an open meeting with regard to OMA. Executive Director Risinger said he will make one more change to the manual that Commissioner Reiner suggested which is changing meeting dates from "legal" holidays to "observed" holidays.

Commissioner Cummins asked that the wording "to avoid problems with OMA" (7.1) be struck and be changed to read "All five Board members are recommended for any ad hoc committee so that two members can still talk without creating a 'meeting' subject to OMA." He also asked that the language about the Executive Director being "in good standing" (5.4-3) with the board be struck because of the negative tone. Instead he suggested changing the wording to "The Board 'may' ask the Executive Director for recommendations."

NEW BUSINESS

There was no New Business discussed.

ADJOURNMENT

Commissioner Reiner moved to adjourn the Workshop at 6:30 pm, seconded by Commissioner Wallace and the motion passed with a voice vote.

Respectfully Submitted,


Secretary