



Buffalo Grove Park District Board of Commissioners
REGULAR BOARD MEETING MINUTES

April 24, 2023
Alcott Center – Room 24

Commissioners Present: Tracy Bragg, Steve Cummins, Scott Jacobson, Larry Reiner and Hetal Wallace

Staff Present: Executive Director Ryan Risinger, Deputy Director Erika Strojinc, Director of Business Services and Human Resources John Short, Director of Parks and Planning Tim Howe, Fitness Center General Manager Joe Zimmermann, Superintendent of Communications and Marketing Mike Terson and Executive Assistant Beth Wanland

Attorney David Bloomberg was present

CALL TO ORDER

Roll Call

President Jacobson called the Regular Board Meeting to order at 6:30 pm. The roll was called and Commissioners Bragg, Cummins, Jacobson, Reiner and Wallace answered present.

PLEDGE OF ALLEGIANCE

Everyone stood and recited the Pledge of Allegiance.

INTRODUCTION OF GUESTS

There were no guests in attendance.

APPROVAL OF THE BOARD MEETING AGENDA

Commissioner Cummins moved to approve the Board Meeting Agenda, seconded by Vice President Bragg and the motion passed with a voice vote.

APPROVAL OF MINUTES

Approval of March 13, 2023 Workshop Minutes

Commissioner Wallace moved to approve the March 13, 2023 Board Workshop Minutes, seconded by Commissioner Cummins and the motion passed with a voice vote.

Approval of March 27, 2023 Workshop Minutes

Commissioner Wallace moved to approve the March 27, 2023 Board Workshop Minutes, seconded by Commissioner Cummins and the motion passed with a voice vote. Vice President Bragg abstained.

Approval of March 27, 2023 Regular Board Meeting Minutes

Commissioner Wallace moved to approve the March 27, 2023 Regular Board Meeting Minutes, seconded by Commissioner Cummins and the motion passed with a voice vote. Vice President Bragg abstained.

Approval of March 27, 2023 Executive Session Minutes

Commissioner Cummins moved to approve the March 27, 2023 Executive Session Minutes, seconded by Commissioner Wallace and the motion passed with a voice vote. Vice President Bragg abstained.

TOPICS FROM THE FLOOR

There were no Topics from the Floor.

CORRESPONDENCE

Executive Director Risinger noted that correspondence in the packet included a Patch article on the Buffalo Grove Park District naming Erika Strojinc as its first female executive director; a letter from State Representative Mary Beth Canty congratulating the Park District on receiving an OSLAD grant for Prairie Grove Park; a Daily Herald article on the Phase II development of the Raupp Museum's education gardens; a Daily Herald article on the Firefighters' Food Truck Festival at Mike Rylko Community Park; and last, an updated *What's Happening?* Calendar of Events.

ATTORNEY'S REPORT

Attorney Bloomberg had no report.

COMMITTEE ACTION ITEMS

Finance

Approval of April Warrant 2023

Commissioner Cummins moved to approve the April 2023 Warrant in the amount of \$1,167,724.19, seconded by Vice President Bragg and the motion passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Reiner and Wallace

NAYS: 0

ABSTAIN: 0

Approval of the March 2023 Financial Statement and the March 2023 Year to Date Statement

Commissioner Cummins moved to approve the March 2023 Financial Statement and the March 2023 Year to Date Statement, seconded by Vice President Bragg and the motion passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Reiner and Wallace

NAYS: 0

ABSTAIN: 0

Approval of the Combined Budget and Appropriations Ordinance 23-4-1 for Fiscal Year 2023-24

Commissioner Cummins moved to approve the Combined Budget and Appropriations Ordinance 23-4-1 for Fiscal Year 2023-24 with the revision presented this evening, seconded by Vice President Bragg and the motion passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Reiner and Wallace

NAYS: 0

ABSTAIN: 0

Commissioner Reiner complimented Director Short on the job he and his staff did preparing the budget and appropriations ordinance. He said it is no easy feat.

Approval of the Alcott Room 1 Demolition Recommendation

Commissioner Cummins moved to award Bear Construction Company, 1501 Rohlwing Rd., Rolling Meadows, IL 60008, the bid to complete the demolition of Room 1 at the Alcott Center at the cost of \$107,500.00, seconded by Vice President Bragg and the motion passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Reiner and Wallace

NAYS: 0

ABSTAIN: 0

Policy and Legislation

Approval of Board Policy Manual Updates

Commissioner Reiner moved to approve the Board Policy Manual updates as amended, seconded by Commissioner Wallace and the motion passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Reiner and Wallace

NAYS: 0

ABSTAIN: 0

Fire Department Festival Variance Request

Commissioner Reiner moved to approve the Fire Department Festival Variance request to allow alcohol sales on Park District property, seconded by Commissioner Wallace, and the motion passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Reiner and Wallace

NAYS: 0

ABSTAIN: 0

CONSENT AGENDA

Commissioner Wallace moved to approve the Consent Agenda as proposed:

1. 2023-24 Proposed Organizational Chart
2. Fiscal Year 2023-24 Board Meeting Calendar

The motion was seconded by Commissioner Reiner and passed with a voice vote.

EXECUTIVE DIRECTOR'S REPORT AND DEPARTMENT OPERATIONAL REPORTS

Executive Director Risinger said staff is moving along with the transition and Deputy Director Strojinc will be ready to step into his position next month. He said the IAPD Local Government Efficiency Committee needs to be formed by June 10. He said he will make a suggestion for the committee and bring it to the Board in May.

Deputy Director Strojinc said the recreation department is fully staffed. The last position is in negotiation and will hopefully be filled tomorrow. She said there will be a lot of people moving offices next week which is the start of the new fiscal year.

Fitness Center General Manager Joe Zimmermann said he is enjoying his last week at the Fitness Center and excited about starting his new position as Director of Recreation and Facilities.

Director Howe said the parks department is out to bid on the OSLAD grant for Prairie Grove Park and he will bring a recommendation to the board next month. He said the mowing contractor starts next week. He said the District had some storm damage at Willow Stream and other parks from the recent storm. He said the Perry Weather early storm warning detection system has been installed at Emmerich. It is an actual storm warning system, not a predictor of severe weather.

Director Short called the Board's attention to a flyer on Lake County Equalized Assessed Value. He said it went up a little bit which will help when we go for our rollover bonds in the fall. He said the budget came in close and debt service and special recreation were under budget. He said the Fitness Center, Corporate Recreation and Clubhouse budgets are all looking good.

OLD BUSINESS

There was no Old Business discussed.

NEW BUSINESS

There was no New Business discussed.

EXECUTIVE SESSION

The Board did not enter Executive Session.

ADJOURNMENT

Vice President Bragg moved to adjourn the Regular Board Meeting at 6:50 pm, seconded by Commissioner Wallace and the motion passed with a voice vote.

Respectfully submitted,


Secretary