



**Buffalo Grove Park District Board of Commissioners
REGULAR BOARD MEETING MINUTES
December 12, 2022
Alcott Center – 530 Bernard Drive, Buffalo Grove**

Commissioners Present: Tracy Bragg, Steve Cummins, Scott Jacobson, Larry Reiner and Hetal Wallace

Staff Present: Executive Director Ryan Risinger, Deputy Director Erika Strojinc, Director of Business Services and Human Resources John Short, Director of Parks and Planning Tim Howe, Superintendent of Communications and Marketing Mike Terson and Executive Assistant Beth Wanland

Attorney David Bloomberg was present

CALL TO ORDER

Roll Call

President Jacobson called the Regular Board Meeting to order at 7:35 pm. The roll was called and Commissioners Bragg, Cummins, Jacobson, Reiner and Wallace answered present.

PLEDGE OF ALLEGIANCE

Everyone stood and recited the Pledge of Allegiance.

INTRODUCTION OF GUESTS

There were no guests present.

APPROVAL OF REGULAR BOARD MEETING AGENDA

Vice President Bragg moved to approve the Regular Board Meeting Agenda, seconded by Commissioner Cummins and the motion passed with a voice vote.

APPROVAL OF MINUTES

Approval of the November 7, 2022 Special Board Meeting Minutes

Vice President Bragg moved to approve the November 7, 2022 Special Board Meeting Minutes, seconded by Commissioner Cummins and the motion passed with a voice vote.

Approval of the November 14, 2022 Workshop Minutes

Vice President Bragg moved to approve the November 14, 2022 Workshop Minutes, seconded by Commissioner Cummins and the motion passed with a voice vote.

Approval of the November 14, 2022 Executive Session Minutes

Vice President Bragg moved to approve the November 14, 2022 Executive Session Minutes, seconded by Commissioner Cummins and the motion passed with a voice vote.

Approval of the November 28, 2022 Workshop Meeting Minutes

Vice President Bragg moved to approve the November 28, 2022 Workshop Meeting Minutes, seconded by Commissioner Cummins and the motion passed with a voice vote.

Approval of the November 28, 2022 Regular Board Meeting Minutes

Vice President Bragg moved to approve the November 28, 2022 Regular Board Meeting Minutes, seconded by Commissioner Cummins and the motion passed with a voice vote.

Approval of the November 28, 2022 Executive Session Minutes

Vice President Bragg moved to approve the November 28, 2022 Executive Session Minutes, seconded by Commissioner Cummins and the motion passed with a voice vote.

TOPICS FROM THE FLOOR

There were no Topics from the Floor discussed.

CORRESPONDENCE

Written and Verbal Correspondence

Executive Director Risinger said included in the packet was a *What's Happening?* Calendar of Events that Executive Assistant Wanland put together for the winter months.

ATTORNEY'S REPORT

Attorney Bloomberg said he had no report and wished everyone Happy Holidays.

COMMITTEE ACTION ITEMS

Staff Recognition Resolution

Resolution 22-12-1 Commending Ryan Risinger on 30 years of Service

Vice President Bragg moved to approve Resolution 22-12-1 commending Ryan Risinger on 30 years of service to the Buffalo Grove Park District, seconded by Commissioner Wallace and the motion passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Reiner, Wallace

NAYS: 0

ABSTAIN: 0

Finance

Approval of the December Warrant 2022

Commissioner Cummins moved to approve the December Warrant 2022 in the amount of \$920,134.73, seconded by Commissioner Reiner and the motion passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Reiner, Wallace

NAYS: 0

ABSTAIN: 0

Approval of the November Financial Statement and the November Year to Date Statement

Commissioner Cummins moved to approve the November Financial Statement and the November Year to Date Statement, seconded by Commissioner Reiner and the motion passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Reiner, Wallace

NAYS: 0

ABSTAIN: 0

Approval of Tax Levy Ordinance 22-12-1

Commissioner Cummins moved to approve Tax Levy Ordinance 22-12-1, seconded by Commissioner Reiner and the motion passed with a roll call vote.

AYES: Cummins, Jacobson, Reiner, Wallace

NAYS: 0

ABSTAIN: Bragg

Approval of Board Travel and Conference Expense

Commissioner Cummins moved to approve Board Travel and Conference expense in the amount of \$1,675.00, seconded by Commissioner Wallace and the motion passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Reiner, Wallace

NAYS: 0

ABSTAIN: 0

Approval of 2023 Fitness Center Janitorial Services Bid

Commissioner Cummins moved to approve the Fitness Center 2023 Janitorial Services Bid to Eco Clean Maintenance, Inc., 515 W. Wrightwood Ave., Elmhurst, IL 60126 in the amount of \$262,932.00, seconded by Commissioner Reiner and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Reiner, Wallace

NAYS: 0

ABSTAIN: 0

2023/2024/2025 BG Days IGA with the Village of Buffalo Grove

President Jacobson moved to approve the 2023/2024/2025 BG Days IGA with the Village of Buffalo Grove, seconded by Commissioner Reiner and the motion passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Reiner, Wallace

NAYS: 0

ABSTAIN: 0

2023/2024/2025 BG Days MOU with the Chamber, Village and Park District

President Jacobson moved to approve the 2023/2024/2025 BG Days Memorandum of Understanding with the Buffalo Grove Lincolnshire Chamber of Commerce, the Village of Buffalo Grove, and the Park District, seconded by Commissioner Cummins and the motion passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Reiner, Wallace

NAYS: 0

ABSTAIN: 0

CONSENT AGENDA

President Jacobson moved to approve the Consent Agenda as proposed, seconded by Vice President Bragg and the motion passed with a voice vote.

- Quarters C&D Departmental Goals and Objectives for Recreation and the Buffalo Grove Fitness Center
- 2023 Board Meeting Dates

EXECUTIVE DIRECTOR'S REPORT AND DEPARTMENT OPERATIONAL REPORTS

Executive Director Risinger said staff would like to include the Board on KnowBe4 tips for keeping safe from online cyber scammers. He also said he sent out invitations to legislators to sit at our table at the Conference luncheon.

Deputy Director Strojinc said that there will be a memorial for the Buffalo Grove family of the mass killing at the CAC on Friday, December 16 from noon to 3 pm.

Director Howe said Green Lake was stocked with fish. He added that Superintendent of Planning Mike Maloney passed his CPRP exam.

OLD BUSINESS

There was no Old Business discussed.

NEW BUSINESS

Village of Buffalo Grove Ryko Park IGA Discussion

President Jacobson said he met with staff from the Village and discussion was held on them contributing \$600,000 to the project. He said there has been pushback from at least one Village Trustee and discussion will continue.

EXECUTIVE SESSION

Commissioner Reiner moved to enter Executive Session at 8:07 pm for the purpose of discussing a Personnel contract, seconded by Commissioner Cummins and the motion passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Reiner, Wallace

NAYS: 0

ABSTAIN: 0

RECONVENE BOARD WORKSHOP

Vice President Bragg moved to reconvene the Regular Board Meeting at 9 pm, seconded by Commissioner Cummins and the motion passed with a voice vote.

POSSIBLE ACTION TO BE TAKEN FROM EXECUTIVE SESSION

President Jacobson said that no final action was taken as a result of Executive Session.

ADJOURNMENT

Vice President Bragg moved to adjourn the Board Workshop at 9:01 pm, seconded by Commissioner Cummins and the motion passed with a voice vote.

Respectfully submitted,



Secretary