



Buffalo Grove Park District  
REGULAR BOARD MEETING MINUTES  
October 24, 2022  
Community Arts Center  
225 McHenry Road, Buffalo Grove, IL

Commissioners Present: Tracy Bragg, Steve Cummins, Scott Jacobson, Larry Reiner and Hetal Wallace

Staff Present: Executive Director Ryan Risinger, Deputy Director Erika Strojinc, Director of Business Services and Human Resources John Short, Director of Parks and Planning Tim Howe, Superintendent of Communications and Marketing Mike Terson, and Executive Assistant Beth Wanland

Attorneys Steven and David Bloomberg were present

**CALL TO ORDER**

**Roll Call**

President Jacobson called the Regular Board Meeting to order at 6:41 pm. The roll was called and Commissioners Bragg, Cummins, Jacobson, Reiner and Wallace answered present.

**PLEDGE OF ALLEGIANCE**

Everyone stood and recited the Pledge of Allegiance.

**INTRODUCTION OF GUESTS**

Carole Sente, from Carol Sente Consulting, was in attendance.

**APPROVAL OF THE REVISED REGULAR BOARD MEETING AGENDA**

Vice President Bragg moved to approve the Revised Regular Board Meeting Agenda, seconded by Commissioner Cummins and the motion passed with a voice vote.

**APPROVAL OF MINUTES**

**Approval of the September 12, 2022 Park Tour Minutes**

Vice President Bragg moved to approve the September 12, 2022 Park Tour Minutes, seconded by Commissioner Wallace and the motion passed with a voice vote. Commissioners Bragg and Cummins abstained.

**Approval of the September 12, 2022 Workshop Meeting Minutes**

Commissioner Cummins moved to approve the September 12, 2022 Workshop Meeting minutes, seconded by Vice President Bragg and the motion passed with a voice vote.

### **Approval of the September 12, 2022 Regular Board Meeting Minutes**

Vice President Bragg moved to approve the September 12, 2022 Regular Board Meeting minutes, seconded by Commissioner Cummins and the motion passed with a voice vote.

### **TOPICS FROM THE FLOOR**

There were no Topics from the Floor discussed.

### **WRITTEN AND VERBAL CORRESPONDENCE**

Executive Director Risinger reviewed the correspondence in the Board packet which included a congratulatory letter from Senator Julie Morrison on the Park District earning a Best of the Best award for their partnership with the Korean Cultural Club; newspaper advertisements for Blithe Spirit, the Craft Fair, and the Howl-O-Ween Pooch Parade; and a thank you email from Linda Rosen thanking the Park District for planting a tree in recognition of her years of working part-time with the Park District.

### **ATTORNEY'S REPORT**

Attorney Steven Bloomberg said that the Illinois Legislature has passed a Public Act 102-1088 which requires Park District's to create a committee made up with members of the board, the public, and staff to evaluate district efficiencies and offer recommendations for improvement. Executive Director Risinger said IAPD legal counsel is evaluating the act and working with the Joint Legislative Committee. A recommendation on how park districts should proceed with the committee is expected to come out shortly after the Legal Symposium. Attorney Steven Bloomberg said this is very broad legislation and is an unfunded mandate for municipal governments. The report of the committee findings will be due late 2023.

### **COMMITTEE ACTION ITEMS**

#### **Finance**

#### **Approval of the October Warrant 2022**

Commissioner Cummins moved to approve the October Warrant 2022 in the amount of \$1,836,426.45, seconded by Vice President Bragg and the motion passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Reiner, Wallace

NAYS: 0

ABSTAIN: 0

#### **Approval of the September Financial Statement and the September Year to Date Statement**

Commissioner Cummins moved to approve the September Financial Statement and the September Year to Date Statement, seconded by Commissioner Reiner and the motion passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Reiner, Wallace

NAYS: 0

ABSTAIN: 0

#### **Approval of Resolution 22-10-1 Tax Levy Estimate**

Commissioner Cummins asked about the Limited Bonds number on the Levy Estimate. Director Short said that number is the same number on the Raymond James report for the 2022 Debt Service Extension Base Summary based on the prior year.

Commissioner Cummins moved to approve Resolution 22-10-1 Tax Levy Estimate, seconded by Commissioner Reiner and the motion passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Reiner, Wallace

NAYS: 0

ABSTAIN: 0

#### **Approval of 2021-22 Year End Audit**

Commissioner Cummins moved to approve the 2021-22 Year End Audit prepared by Lauterbach and Amen, LLP, seconded by Vice President Bragg and the motion passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Reiner, Wallace

NAYS: 0

ABSTAIN: 0

#### **Approval of Resolution 22-10-2 Harris Bank Signers**

Commissioner Cummins moved to approve Ordinance 22-10-2 Harris Bank Signers, seconded by Vice President Bragg and the motion passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Reiner, Wallace

NAYS: 0

ABSTAIN: 0

#### **Approval of Resolution 22-10-3 Wintrust Bank Signers**

Commissioner Cummins moved to approve Resolution 22-10-3 Wintrust Bank Signers, seconded by Vice President Bragg and the motion passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Reiner, Wallace

NAYS: 0

ABSTAIN: 0

#### **Approval of Board Travel and Conference Expense**

Commissioner Cummins moved to approve the Board and Travel Expense in the amount of \$2,383.18, seconded by Commissioner Wallace and the motion passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Reiner, Wallace

NAYS: 0

ABSTAIN: 0

#### **CONSENT AGENDA**

Commissioner Wallace moved to approve the Consent Agenda as presented, seconded by Commissioner Cummins and the motion passed with a voice vote:

- 2023 Camp Fees
- 2023-24 Preschool Fees
- IAPD Credentials

#### **EXECUTIVE DIRECTOR'S REPORT AND DEPARTMENT OPERATIONAL REPORTS**

Executive Director Risinger said that Rotary held an event at Bowlero with the Commission for Residents with Disabilities last Thursday night. He said there were about 90 bowlers and it was a great event. He said the Best of the Best Awards Gala was a very nice night and Commissioner Reiner was recognized for his 35 years of service as Board Commissioner. He also said the Park District was

awarded the Best of the Best Partnership Award for the Museum collaboration with the Korean Cultural Club of Chicago at the gala.

Deputy Director Strojinc said the Trick-or-Treat Trail is on Friday and we are expecting a large crowd. She said she appreciates the kind comments from the Commissioners on the events held last weekend.

Superintendent of Communications and Marketing Mike Terson said there will be a video coming out on social media featuring the Howl-O-Ween Pooch Parade.

**OLD BUSINESS**

There was no Old Business discussed.

**NEW BUSINESS**

There was no New Business discussed.

**EXECUTIVE SESSION**

Vice President Bragg moved to enter into Executive Session for the purpose of Personnel/Process for Hiring the Next Executive Director at 6:58 pm, seconded by Commissioner Cummins and the motion passed with a roll call vote.

AYES: Cummins, Bragg, Jacobson, Reiner, Wallace  
NAYS: 0  
ABSTAIN: 0

**RECONVENE REGULAR BOARD MEETING**

Commissioner Reiner moved to end Executive Session and reconvene the Regular Board Meeting at 8:50 pm, seconded by Vice President Bragg and the motion passed with a roll call vote.

AYES: Cummins, Bragg, Jacobson, Reiner, Wallace  
NAYS: 0  
ABSTAIN: 0

President Jacobson announced that the Commissioners were out of Executive Session and back in the Regular Board Meeting.

**POSSIBLE ACTION TO BE TAKEN FROM CLOSED MEETING SESSION**

President Jacobson said that no final action was taken in the Executive Session closed meeting.

**ADIJOURNMENT**

Vice President Bragg moved to adjourn the Regular Board Meeting at 8:51 pm, seconded by Commissioner Cummins and the motion passed with a voice vote.

Respectfully submitted,

  
Secretary