



Buffalo Grove Park District  
**HOME FACILITY SAFETY INSPECTION**

Staff Inspecting: \_\_\_\_\_

Date: \_\_\_\_\_

DESCRIPTION	Pass	Fail	N/A	COMMENTS
<b>EMERGENCY EQUIPMENT</b>				
Fire extinguisher available/checked?				<b>Service Date:</b>
First aid supplies stocked and current?				<b>Supplies Needed:</b>
Emergency lighting (flashlights/lanterns) available and functional?				
Carbon monoxide detectors available?				<b>Placement:</b>
Smoke detector batteries replaced within 6 months?				<b>Last Replaced:</b>
Fire ladder available/accessible near second story				
<b>PREVENTATIVE MAINTENANCE</b>				
Furnace filter clean?				<b>Last Changed:</b>
Humidifier set appropriately [off (spring)/on (fall)]?				<b>Position:</b>
Chimney clean?				
Dryer vent clean?				
Inspection of furnace/AC/hot water heater (function, cleanliness, area around clear, etc.)				<b>Last Inspection:</b>
Gutters clean?				
<b>HAZARD IDENTIFICATION</b>				
Hazardous material stored properly (i.e. in proper containers, labeled, in locked cabinets, on high shelves, and/or out of reach of children/animals)?				
Electrical hazards present?				
Dangerous equipment/machinery secured? (i.e. blade cover/sheath, tools/ladders secured)				
Extension cord safety (secured/not plugged into another extension cord)				
Frayed cords present?				
Firearms/weapons store properly (locked and secured away from children)				
Miscellaneous hazards observed?				
<b>OBSTRUCTIONS/WEAR AND TEAR</b>				
Walkways leading up to and around home clear of obstructions/debris?				
Cracks and/or uneven ground leading up to and around home present?				
Weather damage or wear/tear present on deck/balcony (check stairs, main beams, wood condition, etc.)?				

DESCRIPTION	Pass	Fail	N/A	COMMENTS
<b>OBSTRUCTIONS/WEAR AND TEAR (CONTINUED)</b>				
Entrances/exits (including emergency exits) accessible and unobstructed?				
Slip, trip, fall hazards present?				
Housekeeping satisfactory?				
<b>MISC. INSPECTIONS</b>				
Dangerous conditions for children or animals?				<b>Child/Animal Proofing Needed:</b>
Indoor floor inspection (cracks, uneven ground)				
Window inspection (function, cleanliness, broken items)				
Interior door inspection (locks/cracks/function)?				
Exterior door inspection (locks/cracks/windows)?				
Bathroom inspections (any leaks in faucet/toilet)?				
Ceiling inspection (any leaks, cracking)?				
General facility lighting?				<b>Bulbs to Replace:</b>
Cameras/security systems functioning?				
360 Facility walk around				<b>Notes:</b>

**Additional Comments:**

---



---



---



---



---

**To Do:**

---



---



---

**To Schedule/Contract Out:**

---



---



---

**To Purchase:**

---



---



---