



**Buffalo Grove Park District Board of Commissioners
WORKSHOP MINUTES
September 12, 2022
Alcott Center – Room 24
6 pm**

Commissioners Present: Tracy Bragg, Steve Cummins, Scott Jacobson, Larry Reiner and Hetal Wallace

Staff Present: Executive Director Ryan Risinger, Director of Business Services and Human Resources John Short, Director of Parks and Planning Tim Howe, Superintendent of Recreation Greg Ney, Superintendent of Communications and Marketing Mike Terson, and Executive Assistant Beth Wanland

Attorney Steven Bloomberg was in attendance

CALL TO ORDER

Roll Call

President Jacobson called the Board Workshop to order at 6 pm. The roll was called and Commissioners Bragg, Cummins, Jacobson, Reiner and Wallace answered present.

INTRODUCTION OF GUESTS

There were no guests in attendance.

APPROVAL OF THE WORKSHOP AGENDA

Vice President Bragg moved to approve the September 12, 2022 Workshop Agenda, seconded by Commissioner Wallace and the motion passed with a voice vote.

PRESENTATION OF STAFF RECOGNITION RESOLUTION

Resolution 22-9-2 Greg Ney 25 Years of Service

President Jacobson said he remembers Greg when he started working in athletics before President Jacobson was a commissioner. He said Greg was the face of the Park District. He read the following resolution:

**RESOLUTION 22-9-2
COMMENDING GREG NEY ON 25 YEARS OF SERVICE
TO THE BUFFALO GROVE PARK DISTRICT**

WHEREAS, Greg Ney was first employed by the Buffalo Grove Park District in 1991 as a part-time employee working in maintenance and athletics and because of his efforts, was hired as a full-time Athletics Supervisor on August 18, 1997; Greg was then promoted to Superintendent of Recreation on August 30, 2010; and

WHEREAS, Greg's focus and ability to keep the District organized led to more administrative responsibilities including keeping statistical records of Recreation programming, maintaining professional association registrations including both state and national conferences, preserving positive working relationships with the District's affiliate programs (Bills and BGRA), updating the Goals and Objectives workbook, including Strategic Planning initiatives, and ensuring that the District's Ordinance book is up-to-date; and

WHEREAS, Greg's overseeing of the District's IT Department has led to further initiatives including an overhaul and upgrade to RecTrac 3.1, MainTrac, Outlook 16, and Incode 10 (the District's financial management system), increasing cyber security measures including the implementation of HelloSign and Adobe, staff education campaign with KnowBe4, and MyGlue password management application, as well as setting up secure payment systems (Converge App and Poynt) for special events and programs; and

WHEREAS, Greg's dedication to staff management has ensured all staff are supported whether through mentoring, IT, or providing organizational tools needed to work independently and develop themselves professionally to help make the Buffalo Grove Park District the best in the state; and

WHEREAS, the success of the Park District is dependent upon employees like Greg who have taken pride in the Buffalo Grove Park District and its accomplishments.

NOW, THEREFORE, LET IT BE RESOLVED by the Board of Commissioners of the Buffalo Grove Park District, Cook and Lake Counties:

- 1) That Greg Ney is commended by the Board of Commissioners for his distinguished career at the Buffalo Grove Park District.
- 2) That this resolution be presented to Greg with best wishes for his future.

DATED AT BUFFALO GROVE, ILLINOIS this 12th Day of September 2022.

Greg said that he has been working at the Park District for half of his life. President Jacobson said that Greg has been a great asset to the District. Commissioner Reiner said that Greg will give you the shirt off his back. He thanked him for all that he has given the District and hopes the District has given back equally to him. Executive Director Risinger said that he hired Greg and he is appreciative of all his hard work. He thanked Greg for all he has done for the Park District.

September Warrant 2022

There were no comments on the September Warrant.

August Financial Statement

Director Short said the August Financial Statement looks a little bare due to three payrolls in August. He said we are hoping to get our Cook County money by the end of the calendar year.

August Year to Date Statement

There were no comments on the August Year to Date Statement.

September Refunds

Director Short said preschool refunds were the biggest entry which is common this time of year.

Resolution 22-9-1 Utilization of Developer Donation Funds

Executive Director Risinger said every year we request this number from the Village. We then pass a resolution which is given to the Village and they in turn release the Developer Donation Funds to the Park District.

Board Travel and Conference Expense

Director Short said the Board Travel and Conference Expense in the Board packet is per diem for President Jacobson at the NRPA Conference in Phoenix.

PARKS

President Jacobson said the he is excited about Parkchester Park's renovation and said he thinks it is going to be one of the District's premier parks when all is said and done.

Resolution 22-9-3 OSRAD Program Authorization for Parkchester Park

President Jacobson said he attended the first Public Input meeting with Parkchester residents and there was concern over parking. He said staff went back to the drawing board with Upland Design and came up with a few options to address resident concerns. Executive Director Risinger said the resolution itself is part of OSRAD requirements. He said parking option number one would be adding a parking lot to the north and the Village would require a turning lane that we would have to pay for. He said alterations to plan will enable the Park District to be able to pay for the turning lane. Option number two would be a smaller parking lot at the south end of the park. He said there is a second Public Input meeting on Wednesday night and he thinks the neighbors of the park will overwhelmingly want the first option with the parking lot farther north and the turning lane. He said this project would not begin construction until spring of 2024. Commissioner Cummins asked about the amenities planned for the park. Executive Director Risinger said there will be fishing outcroppings, a connecting trail system, a tennis court, a pickleball court, a new playground, and path games similar to those in Central Park in New York.

PRESIDENT AND COMMISSIONERS' REPORTS

Vice President Bragg said the Legal Symposium is November 4 but unfortunately she won't be able to attend because she will be out of town. She said the Best of the Best Award winners have been selected and she was excited to be part of the selection process.

Commissioner Wallace said BG Days was great. She said her son participated in the Cardboard Boat Regatta and his boat sunk immediately. She said she is looking forward to the Green Fair.

Commissioner Reiner said BG Days was great. He said he has received very positive feedback from the community. He said the police and sheriff's department that worked the event were outstanding. He said he participated in an IAPD videotaping today for the Best of the Best Awards Gala.

President Jacobson commended the staff on their participation in BG Days. He said Deputy Director Strojinc did a great job planning with the Village and Superintendent of Communications and Marketing Terson did a great job with booking entertainment and the maintaining the website. The Board decided to change the first Board Retreat date to Wednesday, October 19. They agreed on Monday, November 7 for the second retreat. He said the Board's mission is to take care of people in our community. He said each commissioner brings something unique to the Board. He said it's a fact that commissioners won't always agree, but they all share the same values, will ultimately come to agreement, and it is important to present a united front. He said there is a gap in the years served among the commissioners but he believes all are open to new ideas. He said the Buffalo Grove Park District is the best in the state, if not the country, and wants to keep it that way. He said he takes a lot of pride in what the Board and staff are doing. He said he is looking forward to the retreat and said that Carol Sente brings a tremendous amount of experience and knowledge. He said he wants the Board to be as educated as possible in order to make the right decisions for the District. President Jacobson asked Commissioner Cummins and Bragg, as Personnel Committee Chairs, to come up with criteria and expectations for the Executive Director position as well as retirement expectations for the position.

OLD BUSINESS

There was no Old Business discussed.

NEW BUSINESS

There was no New Business discussed.

ADIJOURNMENT OF BOARD WORKSHOP

Vice President Bragg moved to adjourn the Board Workshop at 6:45 pm seconded by Commissioner Cummins and the motion passed with a voice vote.

Respectfully Submitted,


Secretary