



Buffalo Grove Park District Board of Commissioners
WORKSHOP MINUTES
August 8, 2022
Alcott Center – Room 24
6 pm

Commissioners Present: Scott Jacobson, Larry Reiner and Hetal Wallace
Commissioners Absent: Tracy Bragg and Steve Cummins

Staff Present: Executive Director Ryan Risinger, Director of Recreation and Facilities Erika Strojinc, Director of Business Services and Human Resources John Short, Director of Parks and Planning Tim Howe, Superintendent of Communications and Marketing Mike Terson and Executive Assistant Beth Wanland

CALL TO ORDER

Roll Call

President Jacobson called the Workshop to order at 6 pm. The roll was called and Commissioners Jacobson, Reiner and Wallace answered present.

PLEDGE OF ALLEGIANCE

Everyone stood and recited the Pledge of Allegiance.

INTRODUCTION OF GUESTS

There were no guests in attendance.

APPROVAL OF THE WORKSHOP AGENDA

Commissioner Reiner moved to approve the August 8, 2022 Workshop Agenda, seconded by Commissioner Wallace and the motion passed with a voice vote.

TOPICS FROM THE FLOOR

There were no Topics from the Floor discussed.

POLICY AND LEGISLATION

Cambridge Park Property Conveyance

Executive Director Risinger said the Cambridge Park Property Conveyance documents were sent to us from the Village. He said this is the final paperwork needed to proceed with the conveyance of the Cambridge property. He added that all documents have been reviewed and approved by Attorney Bloomberg.

Quarter A Administrative Work Plan Update

Executive Director Risinger said he has nothing to add to his Work Plan but said this is the first of four updates the Board will be provided this fiscal year.

Quarter A Departmental Goals and Objectives Update

Director Strojinc said things are going well and staff is starting to catch up now that summer camps are over. Discussion was held on closing the Kid's Club at the Fitness Center. President Jacobson stressed the importance of messaging members. Commissioner Reiner cautioned about taking away amenities. Commissioner Wallace said we need to let the families who use the club know it is closing and give them ample time to make other arrangements for their children.

CORRESPONDENCE

Executive Director Risinger said that included in the Board packet was an email from a resident who was elated the Park District is holding an *Experience Diwali* event. Commissioner Wallace agreed and said it is really emotional that Diwali is being recognized. There was also an email from a resident thanking staff for helping them locate a tree they had planted 31 years ago in memory of a family member. There was also a National Night Out announcement in the Daily Herald and a thank you letter from the Kildeer Police Department for allowing them to use our grill for their Special Olympics fundraiser in Long Grove. Executive Director Risinger thanked Recreation Manager TJ Wilkes for working with the police on borrowing the grill.

EXECUTIVE DIRECTOR REPORT

Administrative Staff Report

Executive Director Risinger apologized that he missed the last Board meeting due to being ill. He said the Administrative Staff Report is a summary of what is discussed in our weekly meetings. He told the Board that the IAPD Best of the Best Awards Gala is on Friday, October 14 at 6 pm at Chevy Chase Country Club in Wheeling. He said the NWSRA/SLSF Gala is Friday, November 4 at 6:30 pm, also at Chevy Chase Country Club. He said we sponsor a table at this event and to let Executive Assistant Wanland know if you and your significant other would like to attend.

Director Strojinc said camps have ended. She said registrants were at 80% of pre-COVID numbers. She said Clubhouse has staff training today and tomorrow and 602 kids are registered for the fall. She added that we have a meeting set up to renew the Natatorium Intergovernmental Agreement with Buffalo Grove High School. Executive Director Risinger thanked Aquatics Facility Supervisor Jenn Foreman for speaking to the right person at BGHS to get the meeting on the calendar. Director Strojinc said the Village is going to do a walk called "BG Strong" for BG Days followed by a pancake breakfast run by the Rotary Club.

Director Howe said Tony Vraniak has been hired as Mechanic and Jerry Kolodziej has been promoted to Superintendent of Facilities for the Parks Department.

PRESIDENT AND COMMISSIONERS REPORTS

President Jacobson said he is sorry he missed National Night Out due to being out of town for work. He said he heard about the *Footloose* summer musical being canceled due to a COVID outbreak

among cast members. Director Strojinc said staff is exploring how to handle unforeseen situations like this is the future.

Commissioner Wallace said she is excited for the Cardboard Boat Regatta on Saturday, August 27 at Willow Stream Pool.

Commissioner Reiner said he missed National Night Out. He said he tried to get to Willow Stream Park but Checker was jam packed with cars.

OLD BUSINESS

Board Retreat

Executive Director Risinger said he contacted former State Representative Carol Sente about the possibility of leading a Board Retreat. The Board agreed they would be in favor of engaging Ms. Sente on an off-meeting Monday early this fall.

President Jacobson asked about financial training. Discussion was held and Commissioner Reiner suggested contacting Anjali Vij with Chapman and Cutler LLP about teaching the Board and interested staff a Finance 101 crash course.

NEW BUSINESS

There was no New Business discussed.

ADIJOURNMENT

Commissioner Reiner moved to adjourn the Workshop at 6:55 pm, seconded by Commissioner Wallace and the motion passed with a voice vote.

Respectfully Submitted,



Secretary