



Buffalo Grove Park District Board of Commissioners
REGULAR BOARD MEETING MINUTES
August 22, 2022
Alcott Center – Room 24
6 pm

Commissioners Present: Steve Cummins, Scott Jacobson, Larry Reiner and Hetal Wallace
Commissioner Absent: Tracy Bragg

Staff Present: Executive Director Ryan Risinger, Deputy Director Erika Strojinc, Director of Business Services and Human Resources John Short, Superintendent of Development Mike Maloney, Superintendent of Communications and Marketing Mike Terson, Risk Manager Dani Hoefle and Executive Assistant Beth Wanland

Attorney Steve Bloomberg was present

CALL TO ORDER

Roll Call

President Jacobson called the Regular Board Meeting to order at 6:10 pm. The roll was called and Commissioners Cummins, Jacobson, Reiner and Wallace answered present.

PLEDGE OF ALLEGIANCE

Everyone stood and recited the Pledge of Allegiance.

APPROVAL OF THE REGULAR BOARD MEETING AGENDA

Commissioner Cummins moved to approve the August 22, 2022 Regular Board Meeting Agenda, seconded by Commissioner Wallace and the motion passed with a voice vote.

INTRODUCTION OF GUESTS

There were no guests in attendance.

APPROVAL OF MINUTES

Approval of July 11, 2022 Special Board Meeting Minutes

Commissioner Reiner moved to approve the July 11, 2022 Special Board Meeting Minutes, seconded by Commissioner Cummins and the motion passed with a voice vote.

Approval of July 11, 2022 Workshop Minutes

Commissioner Reiner moved to approve the July 11, 2022 Workshop Minutes, seconded by Commissioner Wallace and the motion passed with a voice vote.

Approval of July 25, 2022 Workshop Minutes

Commissioner Cummins moved to approve the July 25, 2022 Workshop Minutes, seconded by Commissioner Reiner and the motion passed with a voice vote.

Approval of July 25, 2022 Regular Board Meeting Minutes

Commissioner Reiner moved to approve the July 25, 2022 Regular Board Meeting Minutes, seconded by Commissioner Wallace and the motion passed with a voice vote.

Approval of July 25, 2022 Executive Session Minutes

Commissioner Cummins moved to approve the July 25, 2022 Executive Session Minutes, seconded by Commissioner Wallace and the motion passed with a voice vote.

TOPICS FROM THE FLOOR

There were no Topics from the Floor discussed.

CORRESPONDENCE

Written and Verbal Correspondence

Executive Director Risinger said that included in the Board Packet was a Daily Herald article on the proposed Amphitheater and Spray 'N Play project at Mike Rylko Community Park. He said there was also Daily Herald article on National Night Out and last, he said Executive Assistant Beth Wanland put together a *What's Happening?* Calendar for the fall.

ATTORNEY'S REPORT

Attorney Bloomberg did not have a report.

COMMITTEE ACTION ITEMS

Finance

Approval of August 2022 Warrant

Commissioner Cummins moved to approve the August 2022 Warrant in the amount of \$1,211,015.98 seconded by Commissioner Reiner and the motion passed with a roll call vote.

AYES: Cummins, Jacobson, Reiner and Wallace

NAYS: 0

ABSENT: Bragg

Approval of the July 2022 Financial Statement and July 2022 Year-to-Date Statement

Commissioner Cummins moved to approve the July 2022 Financial Statement and July 2022 Year-to-Date Statement, seconded by Commissioner Reiner and the motion passed with a roll call vote.

AYES: Cummins, Jacobson, Reiner and Wallace

NAYS: 0

ABSENT: Bragg

Approval of the Cambridge Property Conveyance to the Village of Buffalo Grove

Commissioner Cummins moved to approve the conveyance of the Cambridge property to the Village of Buffalo Grove, seconded by Commissioner Reiner and the motion passed with a roll call vote.

AYES: Cummins, Jacobson, Reiner and Wallace

NAYS: 0

ABSENT: Bragg

Board Interaction Workshop Proposal

Commissioner Cummins moved to approve the Board Interaction Workshop Proposal from Carol Sente Consulting in the amount of \$3,900.00, seconded by Commissioner Reiner and the motion passed with a roll call vote.

AYES: Cummins, Jacobson, Reiner and Wallace

NAYS: 0

ABSENT: Bragg

Approval of Resolution 22-8-1 NWSRA 2023 Funding Assessment

Commissioner Cummins moved to approve Resolution 22-8-1 Northwest Special Recreation Association Funding Assessment in the amount of \$310,783.96 for calendar year 2023, Fiscal Year 2023-24, seconded by Commissioner Reiner and the motion passed with a roll call vote.

AYES: Cummins, Jacobson, Reiner and Wallace

NAYS: 0

ABSENT: Bragg

Approval of the Consent Agenda

Commissioner Reiner moved to approve the Consent Agenda as presented, seconded by Commissioner Wallace and the motion passed with a voice vote.

- 1. 2022-23 Quarter A Administrative Work Plan Update
- 2. 2022-23 Quarter A Goals and Objectives Update
- 3. Program Participation Statistics

EXECUTIVE DIRECTOR’S REPORT AND DEPARTMENT OPERATIONAL REPORTS

Executive Director Risinger reminded the Board that the Best of the Best Awards Gala and Celebrate Ability events are in October and November, respectively. He said Executive Assistant Wanland will email them with the dates and asked them to reply if they would like to reserve a place. He said the Park Tour has been rescheduled to September 12 at 4 pm before the Board Workshop/Regular Board meeting. He said he and staff met with Maria Sovan, Senior Landscape Architect from Upland Design, regarding preliminary plans for applying for the new round of OSLAD grants for Parkchester Park. He said he is looking for someone to lead another Strategic Plan for the District later this fall/winter. He said that BG Days is moving forward and staff is well into planning. He said Rotary has Bingo on Thursday night that he is helping run and said he is also working at the pancake breakfast on Sunday morning. He congratulated Recreation Manager Aly Stanczak on organizing the fantastic Highland Park fundraising dance event at the CAC yesterday. He said he and staff met with a representative from D214 about renewing a Natatorium IGA at Buffalo Grove High School. He said the meeting went very well and the representative said he will have to review maintenance costs and also said they love working with us.

Last, Executive Risinger said he is proud to name Director Strojinc as the new Deputy Director. He said she will be involved with everything he does in preparation to take on the new position if the Board decides to name her as Executive Director. He said he is excited for what’s to come and thinks she would do an amazing job replacing him and leading the Park District in the future.

Deputy Director Erika Strojinc gave kudos to Recreation Manager Aly Stanczak on her successful dance fundraiser for Highland Park. She said they are planning BG Days and dealing with last minute details. She said we increased the cost of alcohol to \$6 per drink for BG Days. She said staff is interviewing three internal candidates for the Golf Dome Facilities Manager position and hope to make a decision next week. She said they are working with the NWSRA Pursuit program and will start an 8-week training program at the Fitness Center to teach skills to the participants with the hope of them leaving with skills and being placed in the community.

Risk Manager Dani Hoefle said there has been a lot of training this last month. She said COVID is not as significant as it has been. She said she is now able to focus on other tasks.

Superintendent of Planning Mike Maloney said there are a lot of projects going on in parks. He said the new mechanic, Tony Vraniak, and new Superintendent of Facilities, Jerry Kolodziej, are assimilating well in their new positions. President Jacobson asked if there are plans to renovate the Willow Stream parking lot. Superintendent Maloney said it is high on the priority list and we are hoping to get funding to complete it. Commissioner Cummins asked about plans for Parkchester Park. Mr. Maloney said they are looking at moving the playground away from the street. He said they are considering a pickleball/basketball/tennis court module, shelter, and restoring the pond area. Executive Director Risinger added that we will hold our first public input meeting at the park next week.

Director of Communications and Marketing Mike Terson said the marketing department is working on the winter brochure. He complimented Recreation Manager Aly Stanczak on writing the press release for the dance fundraiser. He said sponsorship for BG Days is at \$36,000 as of today.

Director of Business Service and Human Resources John Short said the credit card machines have arrived for BG Days. He said the audit will be pushed a month but we will be well within our deadline.

OLD BUSINESS

There was no Old Business discussed.

NEW BUSINESS

There was no New Business discussed.

ADIJOURNMENT

Commissioner Wallace moved to adjourn the Regular Board Meeting at 6:45 pm, seconded by Commissioner Cummins and the motion passed with a voice vote.

Respectfully submitted,


Secretary