



**Buffalo Grove Park District Board of Commissioners
REGULAR BOARD MEETING MINUTES
July 25, 2022**

Commissioners Present: Steve Cummins, Scott Jacobson, Larry Reiner and Hetal Wallace
Commissioner Absent: Tracy Bragg

Staff Present: Director of Recreation and Facilities Erika Strojinc, Director of Business Services and Human Resources John Short, Director of Parks and Planning Tim Howe, Superintendent of Communications and Marketing Mike Terson and Executive Assistant Beth Wanland

Attorney Steven Bloomberg was present

CALL TO ORDER

Roll Call

President Jacobson called the Regular Board Meeting to order at 6:12 pm. The roll was called and Commissioners Cummins, Jacobson, Reiner and Wallace answered present.

PLEDGE OF ALLEGIANCE

Everyone stood and recited the Pledge of Allegiance.

APPROVAL OF THE BOARD MEETING AGENDA

Commissioner Reiner moved to approve the Regular Board Meeting Agenda, seconded by Commissioner Wallace and the motion passed with a voice vote.

INTRODUCTION OF GUESTS

Jake Gorey, the summer intern was present.

APPROVAL OF MINUTES

Approval of June 8, 2022 Special Board Meeting Minutes

Commissioner Cummins moved to approve the June 8, 2022 Special Board Meeting Minutes, seconded by Commissioner Reiner and the motion passed with a voice vote

Approval of June 8, 2022 Executive Session Meeting Minutes

Commissioner Cummins moved to approve the June 8, 2022 Executive Session Meeting Minutes, seconded by Commissioner Reiner and the motion passed with a voice vote.

Approval of June 20, 2022 Workshop Meeting Minutes

Commissioner Cummins moved to approve the June 20, 2022 Workshop Minutes, seconded by Commissioner Reiner and the motion passed with a voice vote

Approval of June 20, 2022 Regular Board Meeting Minutes

Commissioner Cummins moved to approve the June 20, 2022 Regular Board Meeting Minutes, seconded by Commissioner Reiner and the motion passed with a voice vote

Approval of June 20, 2022 Executive Session Meeting Minutes

Commissioner Reiner moved to approve the June 20, 2022 Executive Session Meeting Minutes, seconded by Commissioner Cummins and the motion passed with a voice vote.

TOPICS FROM THE FLOOR

There were no Topics from the Floor.

CORRESPONDENCE

Written and Verbal Correspondence

Director of Recreation and Facilities Erika Strojinc reviewed correspondence in the Board packet which included a press release on Aquatics Facility Supervisor, Jenn Foreman, being named Competitor Aquatic Professional of the Month by the Association of Aquatic Professionals (AOAP) for the month of July. There was also a Daily Herald picture of Willow Stream Park showing a sign that the Village fireworks were canceled in light of the Highland Park shootings. Last, she said there was a thank you note from the Glenview Park Foundation for the donation we made to their Firecracker Golf Classic.

ATTORNEY'S REPORT

Attorney Steven Bloomberg said he had no report this evening.

COMMITTEE ACTION ITEMS

Finance

Approval of July Warrant 2022

Commissioner Cummins moved to approve the July 2022 Warrant in the amount of \$1,687,232.35, seconded by Commissioner Reiner and the motion passed with a roll call vote.

AYES: Cummins, Jacobson, Reiner and Wallace

NAYS: 0

ABSENT: Bragg

Approval of the June 2022 Financial Statement and June 2022 Year-to-Date Statement

Commissioner Cummins moved to approve the June 2022 Financial Statement and June 2022 Year-to-Date Statement, seconded by Commissioner Reiner and the motion passed with a roll call vote.

AYES: Cummins, Jacobson, Reiner and Wallace

NAYS: 0

ABSENT: Bragg

Policy and Legislation

Approval of the Part-Time Employee Manual Revision

Commissioner Reiner moved to approve the Part-Time Employee Manual Revision, seconded by Commissioner Wallace and the motion passed with a roll call vote.

AYES: Cummins, Jacobson, Reiner and Wallace

NAYS: 0

ABSENT: Bragg

Approval of the Board Policy Manual Revisions

Commissioner Reiner moved to approve the Board Policy Manual Revisions, seconded by Commissioner Cummins and the motion passed with a roll call vote.

AYES: Cummins, Jacobson, Reiner and Wallace

NAYS: 0

ABSENT: Bragg

Parks

Approval of Renaming of Green Lake Park

Commissioner Wallace moved to approve the renaming of Green Lake Park to Reiner Park, In Honor of Dr. Larry S. Reiner, Commissioner, seconded by Commissioner Cummins and the motion passed with a roll call vote.

AYES: Cummins, Jacobson, Reiner and Wallace

NAYS: 0

ABSENT: Bragg

Consent Agenda

Commissioner Reiner moved to approve the consent agenda as proposed:

- Executive Director Employment Agreement amended, restated, and consolidated incorporating all terms and conditions previously approved by the Board of Commissioners

The motion was seconded by Commissioner Cummins and the motion passed with a voice vote.

EXECUTIVE DIRECTOR'S REPORT AND DEPARTMENT OPERATIONAL REPORTS

Director Strojinc said the Village will be holding fireworks at National Night Out at 9 pm. She said we have two weeks of camps left. She said Clubhouse has 601 kids registered for the fall. She said the 3-year old preschool numbers are low at this time. She said the summer musical *Footloose* opened last weekend with a few COVID issues, but overall things are going well. She said the BG Days parade is canceled and instead, the committee is planning a pancake breakfast, a blood drive and a walk. She said we will be hiring a Golf Dome Facilities Supervisor in August.

Superintendent Terson said the Fall Book is out. He said he is taking camp pictures and hiring a part-time person for the marketing department and hopes to have an appointment to announce at the next Board meeting.

Director Howe said the new mechanic, Tony Vraniak, who grew up in Buffalo Grove, started today. He said they have started interviews for the Superintendent of Facilities. He said the parks department submitted paperwork to the Village planning and zoning committee for the Rylko Park Amphitheater proposed project.

OLD BUSINESS

There was no Old Business discussed.

NEW BUSINESS

Board Park Tour

Director Howe proposed the following date/parks for a Board Park Tour: August 8 at 4 pm to visit Parkchester, Willow Stream North, Cambridge, Frenchmen’s Cove and Windsor Ridge Parks. The Board agreed.

Board Retreat

Director Strojinc said Executive Director Risinger reached out to former State Representative Carol Sente, who owns a consulting company, about planning a Board Retreat. Ms. Sente is preparing a proposal for the Board to consider.

Financial Seminar

President Jacobson said the Board would like to better understand the tax levy and rollover bonds. He said they are also interested in learning more about revenue and non-revenue bonds, and when we have to go for a referendum. President Jacobson said there are also staff members who would like to learn about these topics. He asked Director Short to aim for the October 10 Board Workshop for a financial training. Commissioner Cummins said it would be nice to talk about i.e., the levy, when it is on the agenda being presented to the Board.

MOTION TO ENTER EXECUTIVE SESSION

Commissioner Reiner moved to enter into Executive Session at 6:40 pm for the purpose of a Semi-Annual Review of Executive Session Minutes, seconded by Commissioner Cummins and the motion passed with a roll call vote.

AYES: Cummins, Jacobson, Reiner and Wallace
NAYS: 0
ABSENT: Bragg

MOTION TO RECONVENE
THE REGULAR BOARD MEETING

Commissioner Cummins moved to reconvene the Regular Board Meeting at 6:43 pm, seconded by Commissioner Reiner and the motion passed with a roll call vote.

AYES: Cummins, Jacobson, Reiner and Wallace
NAYS: 0
ABSENT: Bragg

POSSIBLE ACTION TO BE TAKEN FROM
CLOSED MEETING SESSION

Semi-Annual Review of Executive Session Minutes

Commissioner Cummins moved that the following Executive Session Minutes be approved for content and released to the public because the need for confidentiality no longer exists, seconded by Commissioner Reiner and the motion passed with a roll call vote.

<u>Date</u>	<u>Topics</u>
January 24, 2022	Six-Month Review of Executive Session Minutes

AYES: Cummins, Jacobson, Reiner and Wallace
NAYS: 0
ABSENT: Bragg

Commissioner Reiner moved that the following Executive Session Minutes be approved for content and remain closed for public inspection because the need for confidentiality still exists as to all or part of the minutes:

<u>Date</u>	<u>Topics</u>
May 9, 2022	Land Acquisition and Personnel
May 23, 2022	Land Acquisition and Personnel
June 8, 2022	Filling a Board Vacancy
June 20, 2022	Land Acquisition, Filling a Bard Vacancy, and Personnel

The motion was seconded by Commissioner Cummins and passed with a roll call vote.

AYES: Cummins, Jacobson, Reiner and Wallace
NAYS: 0
ABSENT: Bragg

Approval of Resolution 22-7-1 Providing for the Destruction of Particular Verbatim Recordings

Commissioner Cummins moved to approve Resolution 22-7-1 providing for the Destruction of Particular Verbatim Recordings of Closed Session Meetings, seconded by Commissioner Reiner and the motion passed with a roll call vote.

AYES: Cummins, Jacobson, Reiner and Wallace
NAYS: 0
ABSENT: Bragg

ADJOURNMENT

Commissioner Wallace moved to adjourn the Regular Board Meeting at 6:48 pm, seconded by Commissioner Cummins and the motion passed with a voice vote.

Respectfully submitted,



Secretary