



Buffalo Grove Park District Board of Commissioners
WORKSHOP MINUTES
Alcott Center – Rooms 10/11
June 20, 2022
6 pm

Commissioners Present: Steve Cummins, Scott Jacobson and Larry Reiner
Commissioner Absent: Tracy Bragg

Staff Present: Executive Director Ryan Risinger, Director of Business Services and Human Resources John Short, Director of Recreation and Facilities Erika Strojinc, Director of Parks and Planning Tim Howe, Superintendent of Communications and Marketing Mike Terson, Superintendent of Recreation Chuck Burgess, Risk Manager Dani Hoefle, Museum Registrar and Public Educator, and Executive Assistant Beth Wanland

Attorney Steven Bloomberg was present

CALL TO ORDER

Roll Call

President Jacobson called the Workshop to order at 6 pm. The roll was called and Commissioners Cummins, Jacobson, and Reiner answered present.

INTRODUCTION OF GUESTS

Illinois State Senator Adriane Johnson, Dominic Saviano, III and many of his family members were in attendance.

APPROVAL OF THE WORKSHOP AGENDA

Commissioner Reiner moved to approve the Workshop Agenda, seconded by Commissioner Cummins and the motion passed with voice vote.

PRESENTATION OF RECOGNITION RESOLUTIONS

Resolution 22-6-1 Adriane Johnson Board Member Emeritus Distinction

President Jacobson read the following Resolution:

**RESOLUTION 22-6-1
AWARDING ADRIANE JOHNSON
WITH THE DISTINCTION OF BUFFALO GROVE
PARK DISTRICT BOARD MEMBER EMERITUS**

WHEREAS, Adriane Johnson served with honor and distinction as a Buffalo Grove Park District Commissioner for over 10 years with the Buffalo Grove Park District from November 2011 to February 2022; and

WHEREAS, Adriane's Park District leadership, vision and contributions while serving as a Park District Commissioner, resulted in many improvements to the community, its parks, programs and facilities; and

WHEREAS, the success of the District is dependent upon elected Commissioners like Adriane who take pride in the Buffalo Grove Park District and its accomplishments; and

WHEREAS, Adriane will represent the Park District with distinction following her retirement from the Board and will continue to be a strong advocate of the Buffalo Grove Park District while serving as state senator in Springfield.

NOW, THEREFORE, LET IT BE RESOLVED by the President and Board of Park Commissioners of the Buffalo Grove Park District, Cook and Lake Counties, Illinois as follows:

THAT ADRIANE JOHNSON BE AWARDED THE DESIGNATION OF
BUFFALO GROVE PARK DISTRICT BOARD MEMBER EMERITUS
WITH THE ACCOMPANYING BENEFITS BESTOWED UPON A COMMISSIONER
FOR HER YEARS OF SERVICE TO AND FOR THE PEOPLE OF BUFFALO GROVE.

DATED AT BUFFALO GROVE, ILLINOIS THIS 20TH DAY OF JUNE, 2022.

Senator Johnson thanked the Board for the honor and said will always advocate for Buffalo Grove and all park districts across Illinois while serving as senator in Springfield.

State of Illinois Proclamation Recognizing Larry Reiner on 35 Years of Board Service

Senator Johnson said that Dr. Larry Reiner has served the Buffalo Grove Park District for 35 years and he has left a lasting impact on the field of parks and recreation. She said she attributes her success as a Commissioner to him for his generosity, compassion and good nature. She said he was a mentor, was supportive, and ensured the cooperative success of the Board. She read a Proclamation from the Senate of the 102nd General Assembly of the State of Illinois recognizing his 35 years of service.

Commissioner Reiner thanked the residents and staff of the Buffalo Grove Park District and said they are the reason he serves. He said he and Senator Johnson are working together in Springfield and she has everything it takes to be successful.

Resolution 22-6-3 Commending Dominic J. Saviano, III on 23 Years of Service

President Jacobson read the following Resolution:

**RESOLUTION 22-6-3
COMMENDING DOMINIC J. SAVIANO, III ON**

23 YEARS OF SERVICE TO THE BUFFALO GROVE PARK DISTRICT

WHEREAS, Dominic J. Saviano, III was first employed by the Buffalo Grove Park District as the part-time Alcott Attendant in July of 1998; and

WHEREAS, Dominic, worked under supervisors Kim Cashmore and Rick Missing who have since retired, and Dominic outlasted them both; and

WHEREAS, Dominic has worked his entire career with Jose Lanza, who showed him how to properly clean the pop machine, the carts, and the tables; and

WHEREAS, Dominic has been kind to all people who have visited Alcott the past 23 years. Dominic loved interacting with the preschoolers and seniors as they arrived; and

WHEREAS, Dominic has been a staple of the Alcott Center for many years; he put smiles on many faces and he will surely be missed; and

WHEREAS, the success of the Park District is dependent upon employees like Dominic who have taken pride in the Buffalo Grove Park District and its accomplishments.

NOW, THEREFORE, LET IT BE RESOLVED by the President and Board of Park Commissioners of the Buffalo Grove Park District, Cook and Lake Counties, Illinois:

1. That Dominic Saviano, III be commended on behalf of the citizens of Buffalo Grove for his distinguished 23-year career at the Buffalo Grove Park District.
2. That this resolution be presented to Dominic with our sincere thanks and grateful appreciation.
3. That this resolution be presented to Dominic with best wishes on his future.

DATED AT BUFFALO GROVE, ILLINOIS THIS 20th DAY OF JUNE 2022.

BREAK FOR PIZZA

The Board took a break from the meeting to share pizza and salad with Dominic's family and friends.

FINANCE

June 2022 Warrant

There were no questions or comments on the June Warrant.

May Year to Date Statement

President Jacobson noted that the Fitness Center is in the black and Director Short said the debt service has gone away. President Jacobson also noted that Cash on Hand is up. Director Short said things are headed in the right direction.

June Refunds

Director Short said refunds are a little higher than usual because traditionally, right before camps start people switch around.

Park, Facility, and Amenity Naming Policy Revisions

President Jacobson mentioned that the terms 'Park Board' and 'Board of Commissioners' were both used and he suggested the policy be edited for consistency. Executive Director Risinger said all the updated revisions were discussed at the last Board meeting.

Mandatory COVID-19 Vaccination and Testing Policy Edit

Executive Director Risinger said that the edit will allow staff to react more quickly based on IDPH and CDC guidelines and recommendations.

2022-2023 Executive Director Work Plan

Executive Director Risinger said his Work Plan is based on his evaluation and the feedback he received.

2022-2023 Department Goals and Objectives

Executive Director Risinger said that departmental goals and objectives are for the new fiscal year but the Rec department wrote Quarters A & B and will update. He said staff did a great job writing their goals and objectives and he can't wait to see what they accomplish.

PARKS

Willow Stream and Drazner Park Improvements Bid

Director of Parks and Planning Tim Howe said we had three bidders and the lowest bidder was Chicagoland Paving. Based on our history with the company, he said he spoke with our legal counsel, and were advised we are not obligated to award the job to the lowest bidder. Therefore, staff asked the Board to award the bid for the Willow Stream and Drazner Park improvements to Schroeder Asphalt Services, Inc., the second lowest bidder.

Rylko Park Upland Design Agreement

Executive Director Risinger said the Rylko Park Upland Design agreement gives an outline of what can be done once funding is in place and nothing will be paid out until that time. Director Howe said the project will be done in two phases.

RECREATION

Clubhouse Bus Bid Extension

Director of Recreation and Facilities Erika Strojinc said that we went out to bid in 2019 and First Student agreed to hold the pricing for three years. Because we did not use their service last year, this year will count as year three of the agreement and pricing will be honored at the 2019 rate. She said we will need to go out to bid again next year.

Museum Deaccessions

Museum Registrar and Public Educator Marina Mayne said the items the Museum is asking to deaccession are horse harnesses and collars worn for plowing which were donated to the Museum in the late 1970's. She said the Museum has similar items that are in better condition. She said these items are in very poor condition and the Museum is proposing to discard them.

PRESIDENT AND COMMISSIONERS REPORTS

President Jacobson said he is happy that financially things are getting better. He said he welcomes staff to attend the next Board Workshop on Monday, July 11 to be introduced to our new Board Commissioner.

Commissioner Cummins congratulated all who received resolution acknowledgements tonight. He said he attended Randy Croissant's retirement celebration and it was well-attended and very collegial. He said he applauds the literature he read in the Board packet regarding ALICE training.

Commissioner Reiner asked Museum Registrar Mayne to periodically let the Board know what they are looking for to exhibit in the Museum. He said he attended the IAPD Golf Outing and there was a great group of golfers. He said it is great to get together and share knowledge at these events.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

There was no New Business.

ADIJOURNMENT

Commissioner Cummins moved to adjourn the Board Workshop at 6:59 pm, seconded by Commissioner Reiner and passed with a voice vote.

Respectfully Submitted,



Secretary