



Buffalo Grove Park District Board of Commissioners
REGULAR BOARD MEETING MINUTES
Alcott Center – Rooms 10/11
June 20, 2022

Commissioners Present: Steve Cummins, Scott Jacobson and Larry Reiner
Commissioner Absent: Tracy Bragg

Staff Present: Executive Director Ryan Risinger, Director of Business Services and Human Resources John Short, Director of Parks and Planning Tim Howe, Director of Recreation and Facilities Erika Strojinc, Superintendent of Communications and Marketing Mike Terson, Risk Manager Dani Hoefle, Museum Registrar & Public Educator Marina Mayne, and Executive Assistant Beth Wanland

Attorney Steven Bloomberg was present

CALL TO ORDER

Roll Call

President Jacobson called the Regular Board Meeting to order at 7 pm. The roll was called and Commissioners Cummins, Jacobson, and Reiner answered present.

PLEDGE OF ALLEGIANCE

Everyone stood and recited the Pledge of Allegiance.

INTRODUCTION OF GUESTS

State Senator Adriane Johnson was in attendance.

APPROVAL OF THE REGULAR BOARD MEETING AGENDA

Commissioner Reiner moved to approve the Board Meeting Agenda, seconded by Commissioner Cummins and the motion passed with a voice vote.

APPROVAL OF MINUTES

Approval of May 9, 2022 Workshop/Special Board Meeting Minutes

Commissioner Cummins moved to approve the May 9, 2022 Workshop/Special Board Meeting Minutes, seconded by Commissioner Reiner and the motion passed with a voice vote.

Approval of May 9, 2022 Executive Session Minutes

Commissioner Cummins moved to approve the May 9, 2022 Executive Session Minutes, seconded by Commissioner Reiner and the motion passed with a voice vote.

Approval of May 23, 2022 Workshop Minutes

Commissioner Cummins moved to approve the May 23, 2022 Workshop Minutes, seconded by Commissioner Reiner and the motion passed with a voice vote.

Approval of May 23, 2022 Annual Board Meeting Minutes

Commissioner Cummins moved to approve the May 23, 2022 Annual Board Meeting Minutes, seconded by Commissioner Reiner and the motion passed with a voice vote.

Approval of May 23, 2022 Executive Session Minutes

Commissioner Cummins moved to approve the May 23, 2022 Executive Session Minutes, seconded by Commissioner Reiner and the motion passed with a voice vote.

TOPICS FROM THE FLOOR

There were no Topics from the Floor discussed.

CORRESPONDENCE

Written and Verbal Correspondence

Executive Director Risinger said that correspondence in the packet included a letter of thanks from a former staff member, Mike Schulewitz, for staff allowing him to use Park District tables and chairs for his brother’s funeral service, if needed; a letter of thanks from FOP Director Perry Lakhani for a get-well gift sent to him; and a letter of thanks from Wheeling Township for a food donation made to their food pantry. He said Director Short received word on Friday that the GFOA awarded the Park District the Certificate of Achievement for Excellence in Financial Reporting for the 24th consecutive year.

ATTORNEY’S REPORT

Attorney Steven Bloomberg said that he had no report.

COMMITTEE ACTION ITEMS

Approval of Employee Recognition Resolutions

Resolution 22-6-1 Presenting Adriane Johnson Board Emeritus Designation

Commissioner Reiner moved to approve Resolution 22-6-1 Presenting Adriane Johnson Board Emeritus Distinction, seconded by Commissioner Cummins and the motion passed with a roll call vote.

AYES: Cummins, Jacobson and Reiner
NAYS: 0
ABSTAIN: 0

Resolution 22-6-2 Commending Randy Croissant on his Retirement

Commissioner Cummins moved to approve Resolution 22-6-2 Commending Randy Croissant on his Retirement after 35 Years of Service to the Buffalo Grove Park District, seconded by Commissioner Reiner and the motion passed with a roll call vote.

AYES: Cummins, Jacobson and Reiner
NAYS: 0
ABSTAIN: 0

Resolution 22-6-3 Commending Dominic J. Saviano, III on 23 Years of Service

Commissioner Reiner moved to approve Resolution 22-6-3 Commending Dominic J. Saviano, III on 23 Years of Service to the Buffalo Grove Park District, seconded by Commissioner Cummins and the motion passed with a roll call vote.

AYES: Cummins, Jacobson and Reiner
NAYS: 0
ABSTAIN: 0

Policy and Legislation

Park, Facility, and Amenity Naming Policy

Commissioner Cummins moved to approve the Park, Facility, and Amenity Naming Policy revisions, seconded by Commissioner Reiner and the motion passed with a roll call vote.

AYES: Cummins, Jacobson and Reiner
NAYS: 0
ABSTAIN: 0

Mandatory COVID-19 Vaccination and Testing Policy Edits

Commissioner Reiner moved to approve the Mandatory COVID-19 Vaccination and Testing Policy edits, seconded by Commissioner Cummins and the motion passed with a roll call vote.

AYES: Cummins, Jacobson and Reiner
NAYS: 0
ABSTAIN: 0

Finance

Approval of June Warrant 2022

Commissioner Cummins moved to approve the June 2022 Warrant in the amount of \$980,716.62, seconded by Commissioner Reiner and the motion passed with a roll call vote.

AYES: Cummins, Jacobson and Reiner
NAYS: 0
ABSTAIN: 0

Approval of the May 2022 Year-to-Date Statement

Commissioner Cummins moved to approve the May 2022 Year-to-Date Statement, seconded by Commissioner Reiner and the motion passed with a roll call vote.

AYES: Cummins, Jacobson and Reiner
NAYS: 0
ABSTAIN: 0

Approval of the Rylko Park Upland Design Agreement

Commissioner Cummins moved to approve the Rylko Park Upland Design Agreement with Upland Design Ltd., 24042 Lockport St., Unit 200, Plainfield, IL 60544, seconded by Commissioner Reiner and the motion passed with a roll call vote.

AYES: Cummins, Jacobson and Reiner
NAYS: 0
ABSTAIN: 0

Approval of the Willow Stream and Drazner Park Improvements Bid

Commissioner Cummins moved to approve the Willow Stream and Drazner Park Improvements bid award to Schroeder Asphalt Services, Inc., PO Box 831, Huntley, IL 60142 in the amount of \$266,434.70, seconded by Commissioner Reiner and the motion passed with a roll call vote.

AYES: Cummins, Jacobson and Reiner
NAYS: 0
ABSTAIN: 0

Approval of the Clubhouse Bus Bid Extension

Commissioner Cummins moved to approve the Clubhouse Bus Bid Extension from First Student, Inc., 25151 Ramm Dr., Naperville, IL 60564, dated July 5, 2019, to provide service at the same pricing for the 2022-23 school year, seconded by Commissioner Reiner and the motion passed with a roll call vote.

AYES: Cummins, Jacobson and Reiner
NAYS: 0
ABSTAIN: 0

Approval of the Consent Agenda

President Jacobson moved to approve the Consent Agenda as presented, seconded by Commissioner Reiner and the motion passed with a voice vote.

1. 2022-2023 Department Goals and Objectives
2. 2022-2023 Executive Director Work Plan
3. Museum Deaccessions

EXECUTIVE DIRECTOR'S REPORT AND DEPARTMENT OPERATIONAL REPORTS

Executive Director Risinger said the Friends of the Parks Foundation is accepting nominations for their Individual and Business Best Friend Awards. He said the deadline to submit nominations is July 5 at noon. He added that he is working with the Village on an agreement for the Rylko Park renovation and he will bring it to the Board when details are worked out. Last, he said he is chairing the Distinguished Agency reaccreditation for the Vernon Hills Park District.

Superintendent of Communications and Marketing Terson said the fall book is going to the printer on Thursday. He said he is working with the Village on the BG Days website and added that BG Days sponsorship is around \$15,000 so far.

Risk Manager Hoefle said the police have identified two of three vandals at the CAC from our video footage. She said she and Recreation Supervisor Amanda Busch distributed free COVID-19 tests to campers.

Director Strojinc said the summer is off to a great start. She said the Bow Wow Dog Expo went great last week and camps have been going well. She thanked the Board for bringing up ALICE training and said we are refocusing on it.

Director Howe said the parks department is really busy setting up for recreation events, keeping up with mowing, and maintaining Willow Stream Pool and Spray 'N Play.

OLD BUSINESS

There was no Old Business discussed.

NEW BUSINESS

There was no New Business discussed.

EXECUTIVE SESSION

Commissioner Reiner moved to enter into Executive Session for the purpose of a Land Acquisition, Board Vacancy, and Personnel at 7:18 pm, seconded by Commissioner Cummins and the motion passed with a roll call vote.

AYES: Cummins, Jacobson and Reiner
NAYS: 0
ABSTAIN: 0

RECONVENED REGULAR BOARD MEETING

Commissioner Cummins moved to reconvene the Regular Board Meeting at 8:31 pm, seconded by Commissioner Reiner and the motion passed with a voice vote.

President Jacobson announced that the Commissioners were out of Executive Session and back in the Regular Board Meeting.

POSSIBLE ACTION TO BE TAKEN FROM CLOSED MEETING SESSION

Commissioner Reiner moved to allow legal counsel to amend the Executive Director's retirement contract to include the purchase of his existing vehicle for \$1; to allow the Executive Director and his spousal health insurance to extend into his retirement at an out-of-pocket pay ratio of 75% employer/25% employee until he and his spouse are eligible for Medicare; and that the amended retirement contract be executed by the Board President's signature. The motion was seconded by Commissioner Cummins and the motion passed with a roll call vote.

AYES: Cummins, Jacobson and Reiner
NAYS: 0
ABSTAIN: 0

Commissioner Reiner moved that six months before the next Executive Director is hired, the Park Board of Commissioners and staff draft a framework for retirement benefits including criteria, tiers, and schedules for future Executive Directors, seconded by Commissioner Cummins and the motion passed with a roll call vote.

AYES: Cummins, Jacobson and Reiner
NAYS: 0
ABSTAIN: 0

President Jacobson moved to extend an invitation to appoint an identified candidate to the role of Buffalo Grove Park District Board Commissioner to serve the remainder of Commissioner Johnson's term, seconded by Commissioner Cummins and the motion passed with a roll call vote.

AYES: Cummins, Jacobson and Reiner
NAYS: 0
ABSTAIN: 0

ADIJOURNMENT

Commissioner Cummins moved to adjourn the Regular Board Meeting at 8:36 pm, seconded by Commissioner Reiner and the motion passed with a voice vote.

Respectfully submitted,



Secretary