



Buffalo Grove Park District Board of Commissioners
ANNUAL MEETING MINUTES
May 23, 2022
Alcott Center – Room 24

Commissioners Present: Tracy Bragg, Steve Cummins, Scott Jacobson and Larry Reiner

Staff Present: Executive Director Ryan Risinger, Director of Business Services and Human Resources John Short, Director of Parks and Planning Tim Howe and Buffalo Grove Park District Fitness Center General Manager Joe Zimmermann

Attorney Steve Bloomberg was present

CALL TO ORDER

Roll Call

President Jacobson called the meeting to order at 6:37 pm. The roll was called and Commissioners Bragg, Cummins, Jacobson and Reiner answered present.

PLEDGE OF ALLEGIANCE

The Board stood and recited the Pledge of Allegiance.

APPROVAL OF AMENDED ANNUAL MEETING AGENDA

Commissioner Reiner moved to approve the Amended Annual Meeting Agenda striking IX(c), seconded by Commissioner Cummins and the motion passed with a voice vote.

INTRODUCTION OF GUESTS

There were no guests in attendance.

APPROVAL OF MINUTES

Approval of April 11, 2022 Workshop Minutes

Vice President Bragg moved to approve the April 11, 2022 Workshop Minutes, seconded by Commissioner Cummins and the motion passed with a voice vote.

Approval of April 25, 2022 Public Hearing Minutes

Vice President Bragg moved to approve the April 25, 2022 Public Hearing Minutes, seconded by Commissioner Reiner and the motion passed with a voice vote. Commissioner Cummins abstained.

Approval of April 25, 2022 Workshop Minutes

Vice President Bragg moved to approve the April 25, 2022 Workshop Minutes, seconded by Commissioner Reiner and the motion passed with a voice vote. Commissioner Cummins abstained.

Approval of April 25, 2022 Regular Board Meeting Minutes

Vice President Bragg moved to approve the April 25, 2022 Regular Board Meeting Minutes, seconded by Commissioner Reiner and the motion passed with a roll call vote. Commissioner Cummins abstained.

TOPICS FROM THE FLOOR

There were no Topics from the Floor discussed.

CORRESPONDENCE

Executive Director Risinger said there was a thank you note from the Ivy Hall PTO for the donation made to their Pizza/Bingo Night fundraiser. He also said Executive Assistant Wanland put together a *What's Happening?* Calendar for the entire summer. He said we will keep the Board apprised of any changes in the calendar.

ATTORNEY'S REPORT

Attorney Bloomberg said he did not have a report for open meeting.

COMMITTEE ACTION ITEMS

Finance

Approval of May Warrant 2022

Commissioner Cummins moved to approve the May Warrant 2022 in the amount of \$1,146,205.93, seconded by Commissioner Reiner and the motion passed with a roll call vote.

- AYES: Bragg, Cummins, Jacobson and Reiner
- NAYS: 0
- ABSENT: 0

Approval of the April Financial Statement and the April Year to Date Statement

Commissioner Cummins moved to approve the April Financial Statement and the April Year to Date Statement, seconded by Commissioner Reiner and the motion passed with a roll call vote.

- AYES: Bragg, Cummins, Jacobson and Reiner
- NAYS: 0
- ABSENT: 0

Approval of Resolution 22-5-3 Commending Clint Poynor on 30 Years of Service

Vice President Bragg moved to approve Resolution 22-5-3 commending Clint Poynor on 30 years of service to the Buffalo Grove Park District, seconded by Commissioner Reiner and the motion passed with a voice vote.

RESOLUTION 22-5-3
COMMENDING CLINT POYNOR
ON 30 YEARS OF SERVICE
TO THE BUFFALO GROVE PARK DISTRICT

WHEREAS, Clint Poynor was first employed by the Buffalo Grove Park District as Facilities Laborer on May 4, 1992, was promoted to Facilities Technician in 1993, and promoted to Facility Foreman in 2015; and

WHEREAS, Clint's dedication and professional knowledge has led to the efficient operations of the facilities he maintains including the Willow Stream and Spray 'N Play aquatics facilities, the Alcott Community Center, the Raupp Museum, the Golf Dome, the Community Arts Center, and other District facilities; and

WHEREAS, Clint's expertise has been a great asset in renovation projects throughout Park District facilities as his knowledge of HVAC, electrical, plumbing and carpentry has allowed the Park District to maintain, enhance and improve its buildings and facilities. Additionally, Clint oversees the daily management of three full-time employees; and

WHEREAS, Clint's knowledge and skills have continually saved the Park District considerable amounts of money in repairs and construction; and

WHEREAS, the success of the Park District is dependent upon employees like Clint who take pride in the Buffalo Grove Park District and its accomplishments.

NOW, THEREFORE, LET IT BE RESOLVED by the President and Board of Park Commissioners of the Buffalo Grove Park District, Cook and Lake Counties, Illinois as follows:

1. That Clint Poynor be commended on behalf of the citizens of Buffalo Grove for his distinguished service to the Park District.
2. That this Resolution be presented to Clint with best wishes in the future.

DATED AT BUFFALO GROVE, ILLINOIS THIS 23rd DAY OF MAY, 2022.

Consent Agenda

Commissioner Cummins moved to approve the Consent Agenda as proposed, seconded by Commissioner Reiner and passed with a voice vote.

- 2021-2022 Quarter D Administrative Work Plan Report
- 2021-2022 Quarter D Department Goals and Objectives
- Approval of Strategic Plan/Agency Goals Update

EXECUTIVE DIRECTOR'S REPORT AND DEPARTMENT OPERATIONAL REPORTS

Executive Director Risinger said he emailed a COVID update to the Board this morning. He said we are keeping a close watch on community levels. He reminded Commissioners that the Board vacancy interviews are scheduled for Wednesday, June 8. He said the he received a little more information on the scoring of our Gold Medal Award application and will forward the email to the Board. He said Flag Day is on Tuesday, June 14 at Veterans Park and confirmed Commissioners will be there and are able to assist with the event. He said the Board officially needs to approve Board Emeritus for Adriane Johnson at the June meeting. He thanked staff for the planning of Kids to Parks Day and looks forward to this event really taking off in the future. Last he thanked the EAT and Rotary for the beautification of Willow Stream Park and said we are moving forward with the Rylko Park renovations and things are going well. He added that he will be on vacation next week but will be available by cell phone, if needed.

Fitness Center General Manager Joe Zimmermann reported in Director Strojinc's absence. He reminded the Board the Uniquely Us Pride Picnic is on Sunday, June 5 from 11:30 am – 2:30 pm. He said Summer Concerts at Willow Stream are starting on Tuesday, June 14, and the Bow Wow Dog Expo is on June 16 at 6 pm. He said camps start on Monday, June 13 and registration numbers are comparable to 2019. He said personal training, palates, and senior memberships at the Fitness Center are up from 2019. He said memberships and attendance has increased across the board.

Executive Director Risinger said that sponsorship for BG Days is slower than anticipated but we are hopeful it will pick up in the near future.

Director Howe said the parks department is very busy maintaining the parks this summer season.

ELECTION OF OFFICERS FOR FISCAL YEAR 2022-2023

President

Vice President Bragg nominated Commissioner Jacobson to be Board President for fiscal year 2022-23, seconded by Commissioner Reiner and the motion passed with a voice vote.

President Jacobson thanked the Board for the nomination and for their vote of confidence. He thanked Director Short for his fiscal leadership through the pandemic and said the Park District is strong. He said the Board gets along well and said he looks forward to finding a new Commissioner that fits in with this Board.

Vice President

President Jacobson nominated Commissioner Bragg to be Board Vice President for fiscal year 2022-23, seconded by Commissioner Cummins and the motion passed with a voice vote.

ANNUAL APPOINTMENTS FOR FISCAL YEAR 2022-23

Treasurer

President Jacobson appointed Commissioner Cummins as Treasurer for fiscal year 2022-23.

Legal Counsel

President Jacobson appointed the law firm of Chuhak and Tecson with lead counsel of Steven Bloomberg and David Bloomberg for the fiscal year 2022-23.

Executive Director

President Jacobson appointed Ryan Risinger as Executive Director for fiscal year 2022-23.

Commissioner Reiner moved to approve the appointments made by President Jacobson for Treasurer, Legal Counsel and Executive Director of the Park District for fiscal year 2022-23, seconded by Vice President Bragg and the motion was approved with a voice vote.

STAFF APPOINTMENTS FOR FISCAL YEAR 2022-23

President Jacobson made the following staff appointments for fiscal year 2022-23:

- Park Board Secretary – Ryan Risinger
- NWSRA Board Representative and Alternate –Ryan Risinger and Erika Strojinc as the alternate

- PDRMA Representative and Alternate – Dani Hoefle and Scott Spitz as the alternate
- ADA Compliance Officer –Mike Maloney and Jessi Hersman
- FOIA Officers – Ryan Risinger, John Short, Erika Strojinc and Beth Wanland
- OMA Officers – Ryan Risinger, John Short, Erika Strojinc, Tim Howe, Mike Terson, Dani Hoefle and Beth Wanland
- Assistant Treasurer - John Short
- Finance Compliance Officer – John Short
- Friends of the Parks Foundation Board Member – Ryan Risinger

Commissioner Cummins moved to approve President Jacobson’s Staff Appointments for fiscal year 2022-23, seconded by Commissioner Reiner and the motion passed with a voice vote.

PRESIDENT’S COMMITTEE CHAIR APPOINTMENTS FOR FISCAL YEAR 2022-23

President Jacobson appointed the following committee chairs for fiscal year 2022-23:

- Park Development – Commissioner Reiner
- Policy and Legislation – Commissioner Reiner
- Recreation – President Jacobson
- Public Relations – President Jacobson
- Finance – Commissioner Cummins and New Board Member
- Personnel – Vice President Bragg and Commissioner Cummins
- Ethics Advisor – Commissioner Reiner
- IAPD Key Contact – Vice President Bragg

Vice President Bragg moved to approve President Jacobson’s Committee Chair Appointments for fiscal year 2022-23, seconded by Commissioner Cummins and the motion passed with a voice vote.

PARK BOARD LIAISON APPOINTMENTS FOR FISCAL YEAR 2022-23

President Jacobson appointed the following Park Board Liaisons for fiscal year 2022-23:

- Village Board – President Jacobson
- Village Plan and Zoning Commission – Commissioner Cummins
- BG Days Liaison – Commissioner Reiner
- Friends of the Parks Foundation – Vice President Bragg and New Commissioner
- Environmental Action Team – Commissioner Cummins and New Commissioner

Vice President Bragg moved to approve President Jacobson’s Park Board Liaison Appointments for fiscal year 2022-23, seconded by Commissioner Cummins and the motion passed with a voice vote.

OLD BUSINESS

There was no Old Business discussed.

NEW BUSINESS

There was no New Business discussed.

EXECUTIVE SESSION

Commissioner Reiner moved to enter into Executive Session for the purpose of a Land Acquisition and Personnel at 7:04 pm, seconded by Commissioner Cummins and the motion passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson and Reiner

NAYS: 0

ABSTAIN: 0

RECONVENED ANNUAL BOARD MEETING

Commissioner Reiner moved to reconvene the Annual Board Meeting at 8:13 pm, seconded by Vice President Bragg and the motion passed with a voice vote.

President Jacobson announced that the Commissioners were out of Executive Session and back in the Annual Board Meeting.

POSSIBLE ACTION TO BE TAKEN FROM CLOSED MEETING SESSION

President Jacobson said that the Board took no action in Executive Session.

ADJOURNMENT

Vice President Bragg moved to adjourn the Annual Board Meeting at 8:14 pm, seconded by Commissioner Cummins and the motion passed with a voice vote.

Respectfully submitted,



Secretary