



Buffalo Grove Park District Board of Commissioners
REGULAR BOARD MEETING MINUTES

April 25, 2022
Alcott Center – Room 24

Commissioners Present: Tracy Bragg, Scott Jacobson and Larry Reiner

Staff Present: Executive Director Ryan Risinger, Director of Business Services and Human Resources John Short, Director of Parks and Planning Tim Howe, Superintendent of Recreation Greg Ney, Superintendent of Communications and Marketing Mike Terson, Superintendent of Development Mike Maloney and Executive Assistant Beth Wanland

Attorney David Bloomberg was present

CALL TO ORDER

Roll Call

President Jacobson called the Regular Board Meeting to order at 6:04 pm. The roll was called and Commissioners Bragg, Jacobson and Reiner answered present.

PLEDGE OF ALLEGIANCE

Everyone stood and recited the Pledge of Allegiance.

INTRODUCTION OF GUESTS

There were no guests in attendance.

APPROVAL OF THE BOARD MEETING AGENDA

Commissioner Reiner moved to approve the Board Meeting Agenda, seconded by Vice President Bragg and the motion passed with a voice vote.

APPROVAL OF MINUTES

Approval of March 14, 2022 Workshop Minutes

Vice President Bragg moved to approve the March 14, 2022 Board Workshop Minutes, seconded by Commissioner Reiner and the motion passed with a voice vote.

Approval of March 28, 2022 Workshop Minutes

Vice President Bragg moved to approve the March 28, 2022 Board Workshop Minutes, seconded by Commissioner Reiner and the motion passed with a voice vote.

Approval of March 28, 2022 Regular Board Meeting Minutes

Vice President Bragg moved to approve the March 28, 2022 Regular Board Meeting Minutes, seconded by Commissioner Reiner and the motion passed with a voice vote.

TOPICS FROM THE FLOOR

There were no Topics from the Floor.

CORRESPONDENCE

Executive Director Risinger noted that correspondence in the packet included a thank you email from Director Howe for the baby gift sent from the Board of Commissioners and staff.

ATTORNEY'S REPORT

Attorney Bloomberg said he has reviewed the licenses that will be discussed later in the meeting and other than that he has nothing else to report. Executive Director Risinger said we will present the transfer of property ordinance to the Village in the May Board Workshop. He added we will add a Special Meeting following the Workshop in order to take action on the ordinance.

COMMITTEE ACTION ITEMS

Finance

Approval of April Warrant 2022

Commissioner Reiner moved to approve the April 2022 Warrant in the amount of \$1,097,621.24, seconded by Vice President Bragg and the motion passed with a roll call vote.

AYES: Bragg, Jacobson and Reiner

NAYS: 0

ABSENT: Cummins

Approval of the March 2022 Financial Statement and the March 2022 Year to Date Statement

Commissioner Reiner moved to approve the 2022 March Financial Statement and the 2022 March Year to Date Statement, seconded by Vice President Bragg and the motion passed with a roll call vote.

AYES: Bragg, Jacobson and Reiner

NAYS: 0

ABSENT: Cummins

Approval of the Combined Budget and Appropriations Ordinance 22-4-1 for Fiscal Year 2022-23

Commissioner Reiner moved to approve the Combined Budget and Appropriations Ordinance 22-4-1 for Fiscal Year 2022-23, seconded by Vice President Bragg and the motion passed with a roll call vote.

AYES: Bragg, Jacobson and Reiner

NAYS: 0

ABSENT: Cummins

Commissioner Reiner complimented Executive Director Risinger and Director Short on the fantastic job they did preparing the budget. He said it takes a lot of time and detail for a budget to come together and he said they make it look easy.

Approval of the Board Travel and Conference Expense

Commissioner Reiner moved to approve the Board Travel and Conference in the amount of \$590.06, seconded by Vice President Bragg and the motion passed with a roll call vote.

AYES: Bragg, Jacobson and Reiner

NAYS: 0

ABSENT: Cummins

CONSENT AGENDA

Vice President Bragg moved to approve the Consent Agenda as proposed:

- A. 2022-23 Fiscal Year Meeting Calendar
- B. Administrative Schedule
- C. Business Manual Update
- D. Ordinance Book Update
- E. Bills Football Affiliate Agreement
- F. BGRA Affiliate Agreement
- G. Emmerich East Building License
- H. Emmerich Park Concession License
- I. Keith Sonne Moser Building License
- J. 2022-23 Organizational Chart

The motion was seconded by Commissioner Reiner and it passed with a voice vote.

EXECUTIVE DIRECTOR'S REPORT AND DEPARTMENT OPERATIONAL REPORTS

Executive Director Risinger said that we should hear the National Gold Medal Award finalists next week and staff will then decide on whether or not they will attend Conference in October. He said he attended the BG Days Committee Meeting and he felt like things went very well and are moving in the right direction.

Director Howe thanked Superintendent of Development Mike Maloney for attending Board meeting while he was on paternity leave. He also thanked Superintendent of Parks Randy Smith and Superintendent of Facilities Tim Beckmann for covering his responsibilities while he was away. He said Mr. Beckmann turned in his resignation and will be working for the Glenview Park District as Superintendent of Parks and Facilities. Discussion will be held on the direction to take with his vacant position.

Commissioner Reiner asked about the Golf Dome pro shop net revenue number in Director Strojinc's report. Executive Director Risinger said the pro shop items are purchased on consignment but will ask Director Strojinc to clarify that number and have her get back to the Board. Commissioner Reiner also asked about the lower season pass sales at the Golf Dome compared to two years ago. It was

explained that the hours of operation and number of people allowed in the facility were limited early this season due to a shortage of golf balls.

President Jacobson asked if the number of student passes sold at the Fitness Center was a typo. Executive Director Risinger said he will look into it and confirm the number.

Director Short thanked the Board for their support of the budget.

Superintendent Terson said the new website is going well and today a part-time position was posted for the marketing department.

Executive Director Risinger called the Board's attention to the Mike Rylko Park Master Plan design for the renovation we have applied for funding. President Jacobson asked about the amphitheater and if we will need to rent a stage in the future for BG Days. Superintendent Mike Maloney said it will be a permanent covered amphitheater and there would be no need to rent a stage in the future. Superintendent Maloney said the chairs will not be permanent. He said it will be used for larger gatherings and the seating capacity has yet to be determined. He said the stage will remain open but the back house area will be able to lock down. President Reiner suggested we share this plan with the Village to get their input in hopes of perhaps getting more financial backing from them.

OLD BUSINESS

President Jacobson reminded Commissioners to get back to him on committee assignments for the new fiscal year. The positions will be named at the next Board meeting on May 9.

NEW BUSINESS

There was no New Business discussed.

EXECUTIVE SESSION

The Board did not enter Executive Session.

ADIJOURNMENT

Vice President Bragg moved to adjourn the Regular Board Meeting at 6:35 pm, seconded by Commissioner Reiner and the motion passed with a voice vote.

Respectfully submitted,


Secretary