



BUFFALO
GROVE
PARK
DISTRICT

**Buffalo Grove Park District
WORKSHOP MINUTES
March 14, 2022
Alcott Center – Room 24
6 pm**

Commissioners Present: Tracy Bragg, Steve Cummins, Scott Jacobson and Larry Reiner

Staff Present: Executive Director Ryan Risinger, Director of Business Services and Human Resources John Short, Director of Parks and Planning Tim Howe, Director of Recreation and Facilities Erika Strojinc and Executive Assistant Beth Wanland

CALL TO ORDER

Roll Call

President Jacobson called the Workshop to order at 6 pm. The roll was called and Commissioners Bragg, Cummins, Jacobson and Reiner answered present.

PLEDGE OF ALLEGIANCE

Everyone stood and recited the Pledge of Allegiance.

INTRODUCTION OF GUESTS

There were no guests in attendance.

APPROVAL OF WORKSHOP AGENDA

Commissioner Reiner moved to approve the March 14, 2022 Workshop Agenda, seconded by Vice President Bragg and the motion passed with a voice vote.

TOPICS FROM THE FLOOR

There were no topics from the floor.

CORRESPONDENCE

Executive Director Risinger said included in the packet was a note from former board commissioner and current state senator, Adriane Johnson, thanking the board and staff for allowing her to serve the District as commissioner for over 10 years. There was also an article published in the Countryside naming Vice President Bragg and staff who are serving on state committees. He said there was an article that ran in the Daily Herald on the meet-and-greet held at the CAC for women's hockey Olympic Silver Medalist, Megan Bozek. Last, correspondence included a thank you note from the Stevenson High School Foundation for the in-kind donation the Park District made to their fundraiser.

RECREATION

2022-23 T-Shirt Bid

Director of Recreation and Facilities Erika Strojinc said we received bids from three vendors. She said submissions have dropped off significantly. She said Sunburst submitted the lowest bid and we have used them many times in the past and have no concerns awarding them the job.

2022-23 Bus Bid

Director Strojinc said years ago we had issues with First Student and we would have reconsidered using them but Grand Prairie's bid was much lower than theirs. She said we have used Grand Prairie for years and have never had problems with them.

FINANCE

Fiscal Year 2022/23 Budget Workshop

President Jacobson explained that the process of the budget review is to highlight every section of the budget and discuss each section that has noteworthy changes.

Director Short said that he noted after the budget books were delivered to commissioners that the insurance number used was from last year and some of the pages in the budget needed to be revised. He asked commissioners to replace the pages they were provided in their budget books. He said we are budgeting conservatively on revenue and aggressively on expenses.

Vice President Bragg suggested putting the highlight pages in the budget sub-sections in the actual budget book in the future.

Commissioner Reiner complimented the superior management of the budget over many years to have sufficient funds on hand that got us through the pandemic.

Board Treasurer Cummins led the budget conversation following highlights of notable changes in the budget prepared by staff. He said we are not out of the woods entirely but we are making real progress.

Questions were fielded by Executive Director Risinger, Director of Business Services and Human Resources John Short, Director of Recreation and Facilities Erika Strojinc, and Director of Parks and Planning Tim Howe for the proposed 2022-23 fiscal year budget.

Executive Director Risinger thanked staff and department heads for their work in putting this budget together. He said he very much appreciates the Board's support of the team effort. He said he thinks we will outperform the budget next fiscal year and begin to build up funds as they were in the past.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Risinger congratulated Superintendent of Development Mike Maloney and Museum Curator Debbie Fandrei on getting a second grant to complete Phase II of the Nature Classroom. He thanked Superintendent of Communications and Marketing Mike Terson and Fitness Center Manager Joe Zimmermann for all the work they did and continue to do on the implementing the new website. Last, he said the BG Days committee had their first meeting last week and Director Howe attended in place of Executive Director Risinger and Director Strojinc because they were in Springfield. He said Director Howe sensed several attendees were angry about the Park District's involvement in BG Days

and Executive Director Risinger said he has concerns about how staff was treated. Vice President Bragg said we knew this was going to be a challenge and we should continue to move ahead and be the professionals we are. President Jacobson said the committee's anger is due to their loss of control of the event. He emphasized that we are doing the right thing, the right way. Vice President Bragg suggested the Park District board write a letter to Village Manager Sussman voicing their opinion. The board agreed. Executive Director Risinger said he has serious concerns about a future long term agreement with the Village on BG Days if the committee continues to treat Park District staff in the manner they did last Monday.

Director Howe said this may be his last meeting for a few weeks because his wife is expecting baby #3 any day now. He said Superintendent of Development Mike Maloney will be attending board meetings while he is on paternity leave.

Director Strojinc said the Fitness Center had a great week. She said preschool has gone mask-optional and 25% of the participants are not wearing them. There have been no issues whatsoever. *A Chorus Line* teen musical was last weekend and it went well.

PRESIDENT AND COMMISSIONERS' REPORTS

President Jacobson said staff did a great job on the budget and he is impressed that the Park District kept 56 staff intact through the pandemic.

Vice President Bragg said she is impressed the way Park District staff works together and is proud to serve on this board.

Commissioner Reiner said he, Executive Director Risinger, and Director Strojinc had several potentially successful funding meetings with legislators in Springfield.

Commissioner Cummins said it is great to see all the Park District staff involvement on IAPD committees.

OLD BUSINESS

There was no old business discussed.

NEW BUSINESS

There was no new business discussed.

EXECUTIVE SESSION

The Board did not enter Executive Session.

ADJOURNMENT

Vice President Bragg moved to adjourn the Board Workshop at 8:05 pm, seconded by Commissioner Cummins and the motion was passed with a voice vote.

Respectfully submitted,


Secretary