



Buffalo Grove Park District Board of Commissioners  
REGULAR BOARD MEETING MINUTES  
March 28, 2022  
Alcott Center – Room 24

Commissioners Present: Tracy Bragg, Steve Cummins, Scott Jacobson and Larry Reiner

Staff Present: Executive Director Ryan Risinger, Director of Recreation and Facilities Erika Strojinc, Superintendent of Development Mike Maloney, Superintendent of Communications and Marketing Mike Terson, Risk Manager Dani Hoefle and Executive Assistant Beth Wanland

Attorney Steven Bloomberg was present

**CALL TO ORDER**

**Roll Call**

President Jacobson called the Regular Board Meeting to order at 6:12 pm. The roll was called and Commissioners Bragg, Cummins, Jacobson and Reiner answered present.

**PLEDGE OF ALLEGIANCE**

Everyone stood and recited the Pledge of Allegiance.

**INTRODUCTION OF GUESTS**

There were no guests in attendance.

**APPROVAL OF REGULAR BOARD MEETING AGENDA**

Vice President Bragg moved to approve the March 28, 2022 Regular Board Meeting Agenda, seconded by Commissioner Cummins and the motion passed with a voice vote.

**APPROVAL OF MINUTES**

**Approval of the February 14, 2022 Workshop Minutes**

Vice President Bragg moved to approve the February 14, 2022 Workshop Minutes, seconded by Commissioner Cummins and the motion passed with voice vote.

**Approval of the February 28, 2022 Workshop Minutes**

Vice President Bragg moved to approve the February 28, 2022 Workshop Minutes, seconded by Commissioner Cummins and the motion passed with a voice vote.

### **Approval of the February 28, 2022 Regular Board Meeting Minutes**

Vice President Bragg moved to approve the February 28, 2022 Regular Board Meeting Minutes, seconded by Commissioner Cummins and the motion passed with a voice vote.

### **TOPICS FROM THE FLOOR**

There were no Topics from the Floor discussed.

### **CORRESPONDENCE**

Executive Director Risinger said that included in the Board packet was a *What's Happening?* calendar of events for the spring.

### **ATTORNEY'S REPORT**

Attorney Steven Bloomberg said that a person appointed to serve on the Board has to be registered to vote and cannot have been convicted of bribery, perjury or other felony. Executive Director Risinger said he will make certain the commissioner application reflects this.

### **COMMITTEE ACTION ITEMS**

#### **Finance**

#### **Approval of the March 2022 Warrant**

Commissioner Cummins moved to approve the March 2022 Warrant in the amount of \$1,066,995.20, seconded by Commissioner Reiner and the motion passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson and Reiner

NAYS: 0

ABSTAIN: 0

#### **Approval of the February 2022 Financial Statement and the February 2022 Year to Date Statement**

Commissioner Cummins moved to approve the February 2022 Financial Statement and the February 2022 Year to Date Statement, seconded by Vice President Bragg and the motion passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson and Reiner

NAYS: 0

ABSTAIN: 0

#### **Approval of the Board Travel and Conference Expense**

Commissioner Cummins moved to approve the Board Travel and Conference expense in the amount of \$1,379.58, seconded by Commissioner Reiner and the motion passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson and Reiner

NAYS: 0

ABSTAIN: 0

#### **Approval of the 2022 T-Shirt Bid**

President Jacobson moved to approve the 2022 T-Shirt Bid from Sunburst Sportswear, 95 N Brandon Dr., Glendale Heights, IL 60139, in the amount of \$14,226.00, seconded by Commissioner Reiner and the motion passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson and Reiner  
NAYS: 0  
ABSTAIN: 0

### **Approval of the 2022 Bus Bid**

President Jacobson moved to approve the 2022 Bus Bid from Grand Prairie Transit, 1600 James Dr., Mt Prospect, IL 60056, in the amount of \$60,737.00 plus any additional cost that may be accrued through exceeding the bus hours listed on the bus bid, seconded by Commissioner Reiner and the motion passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson and Reiner  
NAYS: 0  
ABSTAIN: 0

President Reiner asked if there is a “not to exceed” clause relating to the additional cost in the bid and Executive Director Risinger said there is not.

## **EXECUTIVE DIRECTOR'S REPORT AND DEPARTMENT OPERATIONAL REPORTS**

### **Executive Director**

Executive Director Risinger informed the Board that we finally got the second half of the check for the Green Lake Park OSLAD grant. He said staff submitted our application for the National Gold Medal Award and thanked the committee for all their hard work on the application.

### **Recreation Department**

Director Strojinc said that the Village Public Works Opens House wants to team up with the Park District on Kids to Parks Day and she is really excited about it. She said our Environmental Action Team is looking to host an open house for the Arboretum accreditation at Green Lake Park. President Jacobson said from what he can see we are getting close to being profitable at the Fitness Center and he thinks we are on the road to recovery. Director Strojinc said Fitness Center General Manager Joe Zimmermann is working on a lot of things behind the scenes. The geofencing campaign the Fitness Center is running has proven to be successful. He is starting to grab information from the search engine and there are some exciting things to come. President Jacobson complimented the Fitness Center staff on weathering through the pandemic. President Jacobson also asked where we stand with the BG Days committee. Director Strojinc said the next BG Days committee meeting is on April 12. She said our staff is meeting with a few of the committee members to start to develop a relationship. Executive Director Risinger said that he will send the Board a letter that was drafted to Village Manager Beverly Sussman over our concerns with the first BG Days committee meeting.

### **Parks**

Director of Development Mike Maloney said that if the Board has any questions he would be happy to address them. Commissioner Cummins said he is impressed with the ComEd LED initiative in the parks operational report. Commissioner Cummins asked parks to include the amphitheater design in their next op report.

### **Risk Management**

Risk Manager Hoeffle said COVID-19 seems to be better. She said we have aligned our procedures with regard to COVID-19 transmission to the CDC's community level. She said we are a few weeks out from the first of a three-part series of events; the Pride Picnic on Sunday, June 5, followed by Diwali, and finally the Chinese New Year. She said she is planning for summer trainings. Last, she said PDRMA has rebranded their review. It will be a different focus every year rather than an in-depth review every 4 to 5 years. Our focus this year is injury prevention in the parks department.

### **Communications and Marketing**

Superintendent Terson said we have a new website and he is also working on the summer brochure. Mr. Terson said the two biggest revisions to the new website were the Museum and the Fitness Center pages.

### **EXECUTIVE SESSION**

The Board did not enter Executive Session.

### **OLD BUSINESS**

There was no Old Business discussed.

### **NEW BUSINESS**

President Jacobson said that Stevenson High School won state in girls basketball, boys swimming, and boys hockey. He said the hockey team is going to the national championships. He suggested we might want to recognize these teams in some manner. He said many of those individuals came from our programs.

Commissioner Reiner said that the Director of Department of Natural Resources from the state of Illinois called him to confirm we received the second half of our funds from the Green Lake Park OSRAD grant.

### **EXECUTIVE SESSION**

The Board did not enter Executive Session.

### **ADJOURNMENT**

Vice President Bragg moved to adjourn the Regular Board Meeting at 6:54 pm, seconded by Commissioner Cummins and the motion passed with a voice vote.

Respectively submitted,



Secretary