



BUFFALO
GROVE
PARK
DISTRICT

Buffalo Grove Park District Board of Commissioners
WORKSHOP MINUTES
January 10, 2022
6 pm

Due to COVID-19 and the prevalence of the Delta variant, the President of the Board of Commissioners declared it is not practical or prudent to meet in-person and stated the Workshop is to be held virtually online.

Commissioners Present: Tracy Bragg, Steve Cummins, Scott Jacobson, Adriane Johnson and Larry Reiner

Staff Present: Executive Director Ryan Risinger, Director of Business Services and Human Resources John Short, Director of Parks and Planning Tim Howe, Director of Recreation and Facilities Erika Strojinc, Superintendent of Communications and Marketing Mike Terson, Risk Manager Dani Hoeffle, Recreation Supervisors Amanda Busch and Jessi Hersman, Aquatics Facility Supervisor Jenn Foreman and Executive Assistant Beth Wanland

CALL TO ORDER

Roll Call

President Jacobson called the Workshop to order at 6 pm. The roll was called and Commissioners Bragg, Cummins, Jacobson, Johnson and Reiner answered present.

INTRODUCTION OF GUESTS

There were no guests to introduce.

APPROVAL OF WORKSHOP AGENDA

Commissioner Reiner moved to approve the Workshop Agenda, seconded by Vice President Bragg and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Johnson and Reiner

NAYS: 0

ABSENT: 0

TOPICS FROM THE FLOOR

There were no Topics from the Floor.

CORRESPONDENCE

Executive Director Ryan Risinger said that included in the Board packet was the IAPD Annual Report and a note from Recreation Supervisor Allison Oberst thanking the Board of Commissioners and staff for the baby gift she received while on maternity leave.

APPROVAL OF STAFF RECOGNITION RESOLUTIONS

Resolution 22-1-1 Commending Jose Soto on 25 Years of Service

Commissioner Reiner moved to approve Resolution 22-1-1 commending Jose Soto on 25 years of service to the Buffalo Grove Park District, seconded by Vice President Bragg and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Johnson and Reiner

NAYS: 0

ABSENT: 0

Resolution 22-1-2 Commending Mark Bajno on 15 Years of Service

Vice President Bragg moved to approve Resolution 22-1-2 commending Mark Bajno on 15 years of service to the Buffalo Grove Park District, seconded by Commissioner Reiner and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Johnson and Reiner

NAYS: 0

ABSENT: 0

PARK DEVELOPMENT

Gilio Landscape Mowing Renewal Proposal

Director Howe said this is the last year of our mowing contract with Gilio Landscaping. He said this proposal is a formal renewal for mowing services in 2022.

Environmental Report Card

Director Howe said completing the Environmental Report Card every three years and reporting results to the Board is a "best practice" for Distinguished Agency. He said the last one was completed in 2019. There were no comments on the Environmental Report Card from the Board.

EXECUTIVE DIRECTOR'S REPORT

Administrative Staff Meetings Report

Executive Director Risinger said that the Administrative Staff Meetings Report highlights administrative staff meeting discussion from the month of December.

STAFF REPORTS

Director Strojinc said staff is spending a lot of time managing COVID cases. She said staff pushed back the start of preschool a few days out an abundance of caution. She said we have adopted the Cook County mandates in our Cook County facilities. She said that the Fitness Center is doing well but they are still dealing with masking issues. She said we had 10 staff cancel their plans to attend Conference due to the prevalence of the Omicron variant. Lastly, she said she has been working on a Memorandum of Understanding with the Village for BG Days. She said the Park District is adding entertainment and food vending to our event responsibilities this year. She said she will share the document with the Board as soon as it is agreed upon.

Superintendent of Communications and Marketing Terson said the spring book should arrive in resident's mailboxes today. He said his department had their best sponsorship year ever in 2021 with \$99,650.

Director of Parks and Planning Tim Howe said the ice rink opened on Friday and thanked staff for their removal of recent snow and ice throughout the Park District.

Director of Business Services and Human Resources John Short thanked Human Resources Manager Scott Spitz for all the work he has been doing with COVID policy and testing. He said staff is off to a great start with budgeting this year. He said anticipated cash flows will get started later this week.

Recreation Supervisor Jessi Hersman said the theater department is evaluating programs and shows on a circumstantial basis and have been forced to cancel some shows and postpone others due to recent increases in COVID cases.

Risk Manager Dani Hoefle said 24 full and part time unvaccinated staff are required to test as of today and three vaccinated full time staff chose to test. She thanked Human Resources Manager Scott Spitz for dropping off the tests at the site today. She said District 96 has been great to work with. Last she said staff has implemented the new guidelines from the CDC at staff and participant levels.

Recreation Supervisor Amanda Busch said Clubhouse is dealing with many COVID cases from winter break.

Aquatics Facility Supervisor Jenn Foreman said aquatics received a 5-star safety award audit last summer and her department is currently preparing for the summer aquatics season.

Executive Director Risinger said he met with Deputy Village Manager Chris Stilling regarding the land cash ordinance they are working on for the vertical development inside the TIF district and also for projects outside of the Lake Cook corridor. He said it is fair and looks promising and the Park District should will be receiving impact dollars to put into the capital account. He said he will keep the Board apprised of the Village's approval of the ordinance. He recognized staff who worked over the holidays when they were supposed to be off. He said he participated on a Lake County Health Department conference call last week and learned they don't have the authority to expand the Cook County mandate to Lake County. He said were happy to learn this as it would have a negative impact on the Park District.

He also wished President Jacobson an early Happy Birthday. His birthday is on Saturday, January 15.

PRESIDENT AND COMMISSIONERS' REPORTS

President Jacobson said he still plans on attending Conference and he confirmed Commissioner Cummins will attend the Business Meeting on Saturday as our first alternate delegate. He said just when we thought we were out of COVID we are right back into it. He said his fingers are crossed that by spring or summer we will be out of the pandemic again. He said Megan Bozek from Buffalo Grove made the Olympic hockey team again this year. She was part of the 2014 silver medal winning hockey team.

Commissioner Reiner said a young couple alerted a Buffalo Grove family that there was a fire in their garage and got them out of their house. He wondered if the Commissioners were in favor of offering the couple some sort of recognition to show our gratitude. President Jacobson suggested this may be more appropriate coming from the fire department and the Village of Buffalo Grove. Executive Director Risinger said he will look into it.

Vice President Bragg had no report.

Commissioner Johnson said it has been difficult with the surge of the Omicron variant and thanked staff for dealing with the new mandates. She said there is a large number of registrants who have decided not to attend Conference overall. She reminded staff there is a process you have to follow online to attend, including being vaccinated. She also said as a result of COVID, there is a mental health crisis with adults and children. The state is funding a hotline for people in crisis to call. She also said people are continuing to test positive even if they are not contagious. She suggested taking a PCR test rather than the antigen test if you have the choice.

Commissioner Cummins thanked staff for their hard work and putting their holiday vacation on hold to deal with the new Cook County mandates.

OLD BUSINESS

There was no Old Business discussed.

NEW BUSINESS

There was no New Business discussed.

EXECUTIVE SESSION

No Executive Session was held.

ADJOURNMENT

Commissioner Johnson moved to adjourn the Workshop at 6:36 pm, seconded by Commissioner Cummins and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Johnson and Reiner

NAYS: 0

ABSENT: 0

Respectfully submitted,



Secretary