



Buffalo Grove Park District Board of Commissioners  
WORKSHOP MINUTES  
530 Bernard Drive, Buffalo Grove, IL  
December 13, 2021

Commissioners Present: Tracy Bragg, Steve Cummins, Scott Jacobson and Larry Reiner  
Commissioner Johnson was absent due to an exposure to COVID-19

Staff Present: Executive Director Ryan Risinger, Director of Business Services and Human Resources John Short, Director of Parks and Planning Tim Howe, Director of Recreation and Facilities Erika Strojinc, Superintendent of Communications and Marketing Mike Terson and Executive Assistant Beth Wanland

Attorney David Bloomberg was present

#### CALL TO ORDER

#### **Roll Call**

President Jacobson called the Workshop to order at 6:02 pm. The roll was called and Commissioners Bragg, Cummins, Jacobson and Reiner answered present.

#### INTRODUCTION OF GUESTS

There were no guests to introduce.

#### APPROVAL OF WORKSHOP AGENDA

Vice President Bragg moved to approve the Workshop Agenda, seconded by Commissioner Cummins and passed with a voice vote.

#### FINANCE

#### **December 2021 Warrant**

Director of Business Services and Human Resources John Short said the largest item on the December 2021 Warrant is the final payment on the Fitness Center debt.

#### **November Financial Statement**

Director Short said we received our bond proceeds in November. He added that our recreation programs have brought in 119% of the budgeted number which is a very good sign.

#### **November Year to Date Statement**

There were no comments on the November Year to Date Statement.

#### **December Refunds**

There were no comments or questions on the December refunds.

#### **Tax Levy Ordinance 21-12-1**

Commissioner Cummins asked what the anticipated amount the Park District will receive from the levy. Director Short said we are limited to 5% even though inflation may be higher.

**IMRF Rate Notice**

Director Short said he hopes the market holds on the last few weeks of this year and investment gains should be better than expected and push this rate down further next year.

**Bond Issuance Post Compliance Report**

Director Short said he worked on the compliance report with Raymond James and this document verifies that required bond documents are listed in the municipal market system.

**POLICY AND LEGISLATION**

**Quarters C&D Departmental Goals and Objectives for Recreation and the Buffalo Grove Fitness Center**

Executive Director Risinger reminded the Board that the Recreation and Fitness Center departments didn't write these goals previously because they wanted to hold off due to the uncertainty with COVID. From here on these goals will be updated with the rest of departmental updates. Vice President Bragg asked about the Bills Football signage going up at Emmerich and what will happen if this property is impacted by the Village redevelopment. Executive Director Risinger said that there are no definite plans for the property at this time. He said we can inform Bills Football that this may change at some point in the future and the sign may have to be moved to a different location.

**PARKS**

**Ordinance 21-12-12 Sale of Property**

Director Howe said that the 2017 Ford Explorer will be sold through GovDeals, Inc. and with the hot vehicle resale market we should get a great price.

**EXECUTIVE DIRECTOR'S REPORT**

**Administrative Staff Meetings Report**

Executive Director Risinger said that this report highlights minutes from Administrative Staff Meetings for informational purposes.

**PRESIDENT AND COMMISSIONERS' REPORTS**

President Jacobson said he held their family and friends annual Turkey Bowl on Thanksgiving Day. He said there was a great turnout and they collected a lot of food that was donated to the Vernon Township Food Pantry. He thanked the parks crew for getting the fields ready. He said IAPD Master Board Development Program applications are due next Monday, December 20.

No other commissioners had a report.

**OLD BUSINESS**

There was no Old Business discussed.

**NEW BUSINESS**

There was no New Business discussed.

**ADJOURNMENT**

Vice President Bragg moved to adjourn the Workshop at 6:15 pm, seconded by Commissioner Cummins and passed with a voice vote.

Respectfully submitted,

  
Secretary