



BUFFALO
GROVE
PARK
DISTRICT

Buffalo Grove Park District Board of Commissioners
REGULAR BOARD MEETING MINUTES
Alcott Center – Rooms 10/11
February 28, 2022

Commissioners Present: Tracy Bragg, Steve Cummins, Scott Jacobson, Adriane Johnson and Larry Reiner

Staff Present: Executive Director Ryan Risinger, Director of Business Services and Human Resources John Short, Director of Parks and Planning Tim Howe, Director of Recreation and Facilities Erika Strojinc, Superintendent of Recreation Chuck Burgess, Superintendent of Communications and Marketing Mike Terson, Risk Manager Dani Hoefle, Recreation Managers Diana Clayson and TJ Wilkes, Recreation Supervisors Megan Baird, Amanda Busch, Jimmy Mix, Aquatics Facility Supervisor Jenn Foreman and Executive Assistant Beth Wanland

Attorney David Bloomberg was present

CALL TO ORDER

Roll Call

President Jacobson called the Regular Board Meeting to order at 6:54 pm. The roll was called and Commissioners Bragg, Cummins, Jacobson, Johnson and Reiner answered present.

PLEDGE OF ALLEGIANCE

Everyone stood and recited the Pledge of Allegiance.

INTRODUCTION OF GUESTS

There were no guests in attendance.

APPROVAL OF REGULAR BOARD MEETING AGENDA

Commissioner Reiner moved to approve the February 28, 2022 Regular Board Meeting Agenda, seconded by Commissioner Johnson and passed with a voice vote.

APPROVAL OF MINUTES

Approval of the January 10, 2022 Workshop Minutes

Commissioner Johnson moved to approve the January 10, 2022 Workshop Minutes, seconded by Vice President Bragg and passed with a voice vote.

Approval of the January 24, 2022 Workshop Minutes

Commissioner Johnson moved to approve the January 24, 2022 Workshop Minutes, seconded by Vice President Bragg and passed with a voice vote.

Approval of the January 24, 2022 Regular Board Meeting Minutes

Vice President Bragg moved to approve the January 24, 2022 Regular Board Meeting Minutes, seconded by Commissioner Cummins and passed with a voice vote.

Approval of January 24, 2022 Executive Session Minutes

Commissioner Johnson moved to approve the January 24, 2022 Executive Session closed meeting minutes, seconded by Vice President Bragg and passed with a voice vote.

TOPICS FROM THE FLOOR

There were no Topics from the Floor discussed.

CORRESPONDENCE

Executive Director Risinger said included in the Board packet was Commissioner Johnson’s official resignation letter, the Green Lake Park Arboretum letter of accreditation and certificate, and a thank you note from the Gift of Hope for a donation made in memory of Dan Schimmel’s brother. He reminded the Board of the museum police exhibit that is opening on Thursday, March 3, from 2 – 3 pm.

ATTORNEY’S REPORT

Attorney David Bloomberg said he can’t believe Commissioner Johnson has served on the Board since 2011. He said he represents boards for a living and every board has a different culture that is formed by those who served before them as well as influenced by how previous boards handled decision-making. He said Adriane Johnson has honored and furthered the culture of those who served before her on the Buffalo Grove Park District board. He said she is leaving the board in a very good place for the future. He said it has been a pleasure working with her.

COMMITTEE ACTION ITEMS

Finance

Approval of the February Warrant 2022

Commissioner Cummins moved to approve the February Warrant 2022 in the amount of \$1,011,149.24, seconded by Commissioner Reiner and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Johnson and Reiner
NAYS: 0
ABSTAIN: 0

Approval of the January 2022 Financial Statement and the January 2022 Year to Date Statement

Commissioner Cummins moved to approve the January 2022 Financial Statement and the January 2022 Year to Date Statement, seconded by Vice President Bragg and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Johnson and Reiner
NAYS: 0
ABSTAIN: 0

Approval of the BGPD Vaccination and Testing Policy Update

Discussion was held about having the existing policy stay in place with testing twice a week or suspend the policy for the time being. Executive Director Risinger said that staff suggests we suspend the policy for now and update the policy to state that we will watch Cook and Lake Counties COVID positivity numbers. He said if the numbers increase to an unhealthy level we can always reinstate the

policy. Vice President Bragg said she works in healthcare and deals with COVID every day. She said she is not in favor of suspending the policy but will respect the board's decision. Commissioner Reiner said the pandemic is not over and he thinks we should beware. President Jacobson suggested looking at the hospitalization rate as well as the positivity rate. Risk Manager Hoefle said that the counties look at both to determine risk levels. Commissioner Cummins said he can support suspending the weekly testing but wants to stress the need to be safe. He said that the need to gather vaccination status of new employees is imperative. He said new employees should be on-boarded knowing about the policy so that if the metrics change and the need for testing comes back, no one is blindsided.

Commissioner Cummins moved to approve the BGPD Vaccination and Testing Policy suspension update as discussed, seconded by Commissioner Johnson and passed with a roll call vote.

AYES: Cummins, Jacobson, Johnson and Reiner

NAYS: 0

ABSTAIN: Bragg

Approval of the Consent Agenda

Commissioner Johnson moved to approve the Consent Agenda as proposed, seconded by Commissioner Reiner, and passed with a roll call vote.

1. Third Quarter Administrative Work Plan Update
2. Third Quarter Departmental Goals and Objectives Update
3. Master Fee Report

AYES: Bragg, Cummins, Jacobson, Johnson and Reiner

NAYS: 0

ABSTAIN: 0

Commissioner Reiner said that for the record he wants to commend staff on their preparation of the Master Fee Report. He thought it was extremely well done.

EXECUTIVE DIRECTOR'S REPORT AND DEPARTMENT OPERATIONAL REPORTS

Executive Director Risinger said Head Custodian Yony Matute's wife had a baby boy, Elias. He said we are moving forward on the Gold Medal Award application and are hopeful we come up with something good. He said there is no Parks Day at the Capitol this year but the Legislative Conference is next week in Springfield.

Recreation Department

Director Strojinc said she wants the Board to know that we kept the mask mandate in place for the audience and performers of *A Chorus Line* which is running over the next two weekends. She said preschool is still wearing masks but the CDC may be changing the requirement in the next two weeks. She said the Fitness Center's newest members are highly represented by Gen Z. She said Facility Supervisor Brian O'Malley is leaving the Golf Dome and is taking over Recreation Supervisor Allison Oberst's job. She said we will hold off hiring his replacement until August. She added that Superintendent of Recreation Chuck Burgess will take over rentals for Brian this summer.

Risk Management

Risk Manager Dani Hoefle said there was only one positive COVID case from a participant last week. She said she is hopeful that things continue to improve. She said she is taking the lead with Recreation Supervisor Lindsay Grant on the Uniquely Us Pride picnic in June.

Business Services and Human Resources

Director Short said that he is approaching the finish line with the 2022/23 budget.

Public Relations and Marketing

Superintendent of Communications and Marketing Mike Terson said the website will be launched tomorrow. He said the user experience will be better and should be seamless. He said Buffalo Grove Fitness Center General Manager Joe Zimmerman was a great partner on this project.

OLD BUSINESS

Budget Preparation Calendar

Executive Director Risinger said that the budget preparation calendar is in the packet for review. He said the budget binders will be delivered to the Board before the next Board meeting. He strongly encouraged commissioners to review the budget prior to the March 14, 2022 board meeting.

NEW BUSINESS

There was no New Business discussed.

ADIJOURNMENT

President Jacobson asked Commissioner Johnson to move to adjourn her final Regular Board Meeting at 7:33 pm, seconded by Commissioner Cummins and passed with a voice vote.

Respectfully submitted,



Secretary