



BUFFALO
GROVE
PARK
DISTRICT

Buffalo Grove Park District Board of Commissioners
BOARD MEETING MINUTES
Zoom
January 24, 2022

Due to COVID-19 and the prevalence of the Omicron variant, the President of the Board of Commissioners declared it is not practical or prudent to meet in-person and the Board Workshop is to be held virtually online.

Commissioners Present: Tracy Bragg, Steve Cummins, Scott Jacobson, Adriane Johnson and Larry Reiner

Staff Present: Executive Director Ryan Risinger, Director of Business Services and Human Resources John Short, Director of Parks and Planning Tim Howe, Director of Recreation and Facilities Erika Strojinc, Superintendent of Recreation Chuck Burgess, Superintendent of Communications and Marketing Mike Terson, Risk Manager Dani Hoefle, Recreation Supervisors Amanda Busch and Jessi Hersman, and Executive Assistant Beth Wanland

Attorney David Bloomberg was present

Commissioner Larry Reiner arrived at 6:25 pm

CALL TO ORDER

Roll Call

President Jacobson called the Regular Board Meeting to order at 6:22 pm. The roll was called and Commissioners Bragg, Cummins, Jacobson and Johnson answered present.

INTRODUCTION OF GUESTS

Elizabeth Owens-Schiele, a reporter for the Chicago Tribune/Pioneer Press was in attendance.

APPROVAL OF REGULAR BOARD MEETING AGENDA

Commissioner Johnson moved to approve the January 24, 2022 Regular Board Meeting Agenda, seconded by Commissioner Cummins and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson and Johnson

NAYS: 0

ABSENT: Reiner

APPROVAL OF MINUTES

Approval of the December 13, 2021 Public Hearing Minutes

Commissioner Cummins moved to approve the December 13, 2021 Public Hearing Minutes, seconded by Vice President Bragg and passed with a roll call vote.

AYES: Bragg, Cummins and Jacobson
NAYS: 0
ABSTAIN: Johnson
ABSENT: Reiner

Approval of the December 13, 2021 Workshop Minutes

Commissioner Cummins moved to approve the December 13, 2021 Workshop Minutes, seconded by Vice President Bragg and passed with a roll call vote.

AYES: Bragg, Cummins and Jacobson
NAYS: 0
ABSTAIN: Johnson
ABSENT: Reiner

Approval of the December 13, 2021 Regular Board Meeting Minutes

Commissioner Cummins moved to approve the December 13, 2021 Regular Board Meeting Minutes, seconded by Vice President Bragg and passed with a roll call vote.

AYES: Bragg, Cummins and Jacobson
NAYS: 0
ABSTAIN: Johnson
ABSENT: Reiner

TOPICS FROM THE FLOOR

President Jacobson asked Elizabeth Owens-Schiele if she had anything to discuss. Elizabeth said as a reporter she is just here to observe.

CORRESPONDENCE

Written and Verbal Correspondence

Executive Director Risinger said included in the board packet was a letter from the Vernon Township Food Pantry thanking the BG Park District Turkey Bowl group for their donation in November.

ATTORNEY'S REPORT

Attorney David Bloomberg had no report.

COMMITTEE ACTION ITEMS

Finance

Approval of the January 2022 Warrant

Commissioner Cummins moved to approve the January 2022 Warrant in the amount of \$1,479,004.54, seconded by Vice President Bragg and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Johnson and Reiner
NAYS: 0
ABSTAIN: 0

Approval of the December Financial Statement and the December Year to Date Statement

Commissioner Cummins moved to approve the December Financial Statement and the December Year to Date Statement, seconded by Vice President Bragg and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Johnson and Reiner
NAYS: 0
ABSTAIN: 0

Approval of the Board Travel and Conference Expense

Commissioner Cummins moved to approve the Board Travel and Conference Expense in the amount of \$1,657.50, seconded by Vice President Bragg and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Johnson and Reiner

NAYS: 0

ABSTAIN: 0

Parks

Commissioner Cummins moved to approve the Amendment to the Agreement Proposal with Gilio Landscape Contractors, 3008 N Schoenbeck Rd., Arlington Heights, IL 60004, for mowing services through October/November 2022, in the amount of \$89,992.00, seconded by Commissioner Johnson and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Johnson and Reiner

NAYS: 0

ABSTAIN: 0

Consent Agenda

Commissioner Johnson moved to approve the Consent Agenda as proposed, seconded by Commissioner Cummins and passed with a roll call vote. President Jacobson announced that there was no vaccination policy change, therefore he asked it to be stricken from the Consent Agenda.

- Environmental Report Card
- BG Days Memorandum of Understanding

AYES: Bragg, Cummins, Jacobson, Johnson and Reiner

NAYS: 0

ABSTAIN: 0

EXECUTIVE DIRECTOR'S REPORT AND DEPARTMENT OPERATIONAL REPORTS

Executive Director

Executive Director Risinger said he emailed the Board conference information. He reminded them to let Executive Assistant Wanland know if they would like tickets reserved for *A Chorus Line* by Monday, January 31.

Parks Department

Director Howe said the Park District received notice that Green Lake Park is now designated as an arboretum.

Recreation Department

Director Strojinc said we are coming out of the Omicron surge and she said she is hoping we continue to see a decline. She said the Golf Dome received their golf balls and both levels of hitting stations are now open. She said Museum Curator Debbie Fandrei had her first in-person field trip at the museum since the beginning of COVID and is thrilled to welcome students back. She said Recreation Supervisor Allison Oberst sent her resignation today in order to stay home with her new baby girl. Director Strojinc said staff will manage Allison's position over the next several months until we decide what to do with the position.

Risk Management

Risk Manger Dani Hoefle said Recreation Supervisor Amanda Busch is managing both Clubhouse and a large number of COVID cases within Clubhouse, as well as managing the Cook County mandates within the program. She said she hopes to see the number of cases continue to decline.

Diversity, Equity and Inclusion

Recreation Supervisor Jessi Hersman said she attended two training sessions on DEI accessibility and inclusion. She said we are looking over handbooks and forms to make certain we are using proper verbiage. She said the unisex bathroom at the CAC is being renamed to "bathroom". She said we are rebranding Uniquely Us to celebrate Diwali, the Chinese New Year and Pride to more represent our community diversity. She congratulated Recreation Supervisor Lindsay Grandt who incorporated a sensory safe zone room for audience members with sensory issues during a recent performance. Commissioner Reiner asked her if she and Executive Director Risinger could hold a training session for the commissioners so that they can learn appropriate DEI language. Commissioner Johnson loved that Diwali is being added to our diversity celebration and noted that 21% of our community is from Southern Asia.

Clubhouse

Recreation Supervisor Amanda Busch said she, too, hopes the number of COVID cases continues to fall.

Communications and Marketing Department

Superintendent of Communications and Marketing Mike Terson thanked Commissioner Johnson for the shout out on the number of sponsorships signed last year. He commended Partnerships and Communications Specialist Wendy Friedman and the entire marketing team for their success.

Finance Department

Director Short thanked the staff for moving forward on budgets and said he is looking forward to sharing the new accounting system. He suggested budgeting pre-COVID numbers and is optimistic we will get there.

OLD BUSINESS

There was no Old Business discussed.

NEW BUSINESS

There was no New Business discussed.

EXECUTIVE SESSION

Six Month Review of Executive Session Minutes

Commissioner Reiner moved to enter into Executive Session for the purpose of a Six Month Review of Executive Session Minutes at 6:44 pm, seconded by Vice President Bragg and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Johnson and Reiner
NAYS: 0
ABSTAIN: 0

RECONVENED REGULAR BOARD MEETING

President Jacobson announced at 6:46 that the Commissioners were out of Executive Session and back in the Regular Board Meeting. Roll was called and Commissioners Bragg, Cummins, Jacobson, Johnson and Reiner answered present. Executive Director Ryan Risinger, Attorney David Bloomberg and Executive Assistant Beth Wanland were in attendance.

POSSIBLE ACTION TO BE TAKEN FROM CLOSED MEETING SESSION

Six Month Review of Executive Session Minutes

Commissioner Johnson moved that the following Executive Session Minutes be approved for content and released to the public, seconded by Commissioner Cummins and passed with a roll call vote:

<u>Date</u>	<u>Topic</u>
July 26, 2021	Six Month Review of Executive Session Minutes

AYES: Bragg, Cummins, Jacobson, Johnson and Reiner
NAYS: 0
ABSTAIN: 0

Commissioner Cummins moved that the following Executive Session Minutes be approved for content and remain closed for public inspection because the need for confidentiality still exists as to all or part of the minutes, seconded by Vice President Bragg and passed with a roll call vote:

<u>Date</u>	<u>Topic</u>
July 12, 2021	Imminent Litigation

AYES: Bragg, Cummins, Jacobson, Johnson and Reiner
NAYS: 0
ABSTAIN: 0

Approval of Resolution 22-1-3 Providing for the Destruction of Particular Verbatim Recordings

Commissioner Reiner moved to approve Resolution 22-1-3 providing for the Destruction of Particular Verbatim Recordings of Closed Session Meetings, seconded by Vice President Bragg and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Johnson and Reiner
NAYS: 0
ABSTAIN: 0

ADJOURNMENT

Commissioner Johnson moved to adjourn the Regular Board Meeting at 6:51 pm, seconded by Vice President Bragg and passed with a roll call vote.

AYES: Bragg, Cummins, Jacobson, Johnson and Reiner
NAYS: 0
ABSTAIN: 0

Respectfully submitted,



Secretary